

CUSD Board of Education

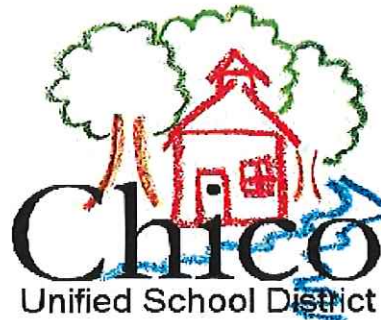
Regular Meeting Agenda

Little Chico Creek, Multi-Purpose Room

April 20, 2016

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Eileen Robinson, President
Dr. Kathleen Kaiser, Vice President
Gary Loustale, Clerk
Elizabeth Griffin, Member
Linda Hovey, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 04/15/16

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – April 20, 2016

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Little Chico Creek, Multi-Purpose Room
2090 Amanda Way, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Conference with Legal Counsel – Anticipated Litigation

Per Subdivision (b) of Government

Code §54956.9 (one case)

2.3. Public Employee Appointment

Per Government Code §54957

Title: Principal at BJHS

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session
- 3.3. Flag Salute

4. STUDENT REPORTS

5. SUPERINTENDENT'S REPORT AND RECOGNITION

6. ANNOUNCEMENTS

7. ITEMS FROM THE FLOOR

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

9. CONSENT CALENDAR

9.1. GENERAL

- 9.1.1. Consider Approval of Minutes of Regular Session on March 23, 2016, and Special Session on April 6, 2016

- 9.1.2. Consider Approval of Items Donated to the Chico Unified School District

9.2. EDUCATIONAL SERVICES

- 9.2.1. Consider Approval of Expulsion of Students with the following IDs: 66797, 85107

- 9.2.2. Consider Approval of the Field Trip Request for Hooker Oak Elementary 6th Graders to See Plays and Visit Science Works Museum in Ashland, Oregon from 05/24/16 to 05/26/16

- 9.2.3. Consider Approval of the Field Trip Request for Pleasant Valley High English 10A students to Attend the Museum of Tolerance in Los Angeles from 05/13/16 to 05/14/16

- 9.2.4. Consider Approval of Three New Course Proposals for Junior High: STEM 1, Design and Modeling; STEM 2, Automation and Robotics; and STEM 3, Advanced Engineering
- 9.2.5. Consider Approval of the Wildflower Charter Petition Material Change Enrollment Preferences
- 9.2.6. Consider Approval of The Single Plans for Student Achievement
- 9.3. BUSINESS SERVICES**
 - 9.3.1. Consider Approval of Accounts Payable Warrants
 - 9.3.2. Consider Approval of Independent Contractor Agreements
- 9.4. HUMAN RESOURCES**
 - 9.4.1. Consider Approval of Certificated Human Resources Actions
 - 9.4.2. Consider Approval of Classified Human Resources Actions
- 10. DISCUSSION/ACTION CALENDAR**
 - 10.1. EDUCATIONAL SERVICES**
 - 10.1.1. Discussion/Action: Engineering Design Services – DROPS Grant (John Bohannon)
 - 10.2. BUSINESS SERVICES**
 - 10.2.1. Discussion/Action: Review of the Draft CUSD Facilities Master Plan Update (Julie Kistle)
 - 10.2.2. Discussion/Action: Activate Child Development Fund – Fund 12 CUSD, (3407) Butte County Treasury (Kevin Bultema)
 - 10.2.3. Discussion/Action: Approval of Contract – Bond Financial Advisory Services (Kevin Bultema)
 - 10.2.4. Discussion/Action: Measure E Citizens' Bond Oversight Committee Recommendations (Kevin Bultema)
 - 10.2.5. Discussion/Action: 2015-16 One-Time Discretionary Funds Update (Kevin Bultema)
 - 10.3. HUMAN RESOURCES**
 - 10.3.1. Discussion/Action: Resolution 1329-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2015-2016 School Year (Jim Hanlon)
 - 10.3.2. Discussion/Action: Resolution 1330-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2015-2016 School Year (Jim Hanlon)
 - 10.3.3. Discussion/Action: Resolution 1331-16, Classified School Employee Week (Jim Hanlon)
 - 10.3.4. Discussion/Action: Resolution 1332-16 - Teacher Appreciation Day (Jim Hanlon)
- 11. ITEMS FROM THE FLOOR**
- 12. ANNOUNCEMENTS**
- 13. ADJOURNMENT**

Eileen Robinson, President
Board of Education
Chico Unified School District

MINUTES

1. CALL TO ORDER

At 5:00 p.m. Board President Robinson called the meeting to order at the Center for the Arts at Pleasant Valley High School, 1475 East Avenue and announced the Board was moving into Closed Session.

Present: Robinson, Kaiser, Loustale, Griffin, Hovey

Absent: None

1.1. Public comment on closed session items

There were no public comments on closed session items.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Conference with Legal Counsel - Existing Litigation

per Subdivision (a) of Government Code §54956.9

Case #163590

Case #SA-CE-2764-E

2.3. Conference with Legal Counsel – Anticipated Litigation

Per Subdivision (b) of Government Code §54956.9 (one case)

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 6:01 p.m. Board President Robinson called the meeting to order.

3.2. Report Action Taken in Closed Session

Board President Robinson announced the Board had been in Closed Session and had voted 5:0 (Robinson, Kaiser, Loustale, Griffin, Hovey) to enter into a settlement agreement for the resignation of a Certificated employee at a cost of \$73,000.

3.3. Flag Salute

Board President Robinson led the salute to the flag.

4. STUDENT REPORTS

At 6:03 p.m. Superintendent Staley introduced Shasta Elementary Principal Bruce Besnard who presented information on the upcoming production of "Dorothy in Wonderland". Principal Besnard introduced Doc Sanford, who directed Shasta students in a song. The play will be presented on March 30 and April 1 and 2 at the Center for Arts on the Pleasant Valley High School campus.

5. SUPERINTENDENT'S REPORT AND RECOGNITION

At 6:14 p.m. Superintendent's Awards were presented to Parkview Teacher Mark Gustafson by Principal Holly McLaughlin and to Melinda Edgecomb, Purchasing, Buyer, by Director Jaclyn Kruger.

6. ANNOUNCEMENTS

At 6:21 p.m. Board President Robinson noted she had attended the CSBA Legislative Day in Sacramento.

7. **ITEMS FROM THE FLOOR**

At 6:22 p.m. There were no items from the floor

8. **REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

At 6:23 p.m. Assistant Superintendent Jim Hanlon presented an update on meetings with CUTA. CUTA President Kevin Moretti stated he had nothing to add to the report. Parent Representative Sheila Anderson announced she had attended the Legislative Day in Sacramento also, and noted the California State PTA was supporting AB2680, which encourages family engagement.

9. **CONSENT CALENDAR**

At 6:25 p.m. Board President Robinson asked if anyone would like to pull a Consent Item for further discussion. Board Vice President Kaiser and Board Member Hovey asked to pull Item 9.1.1. and Board Clerk Loustale asked to pull Item 9.2.9. Board Member Griffin moved to approve the remaining consent items; seconded by Board Vice President Kaiser.

9.1. **GENERAL**

9.1.1. This item was pulled.

9.1.2. The Board approved the Items Donated to the Chico Unified School District

Donor	Item	Recipient
Kaiser Permanente	\$120.00	Loma Vista
North Valley Community Foundation / Jesse Kohen Memorial	\$1,000.00	Loma Vista
The Beneushy Community Impact Fund	\$19.04	Loma Vista
Carie Gordon, Never Counted Out	49 books @ \$735.00	Citrus Elementary
Emma Wilson Elementary PTSA	\$734.20	Emma Wilson Elementary
Courtney Aiken	\$300.00	Hooker Oak School
GoFund Me	\$374.63	McManus Elementary
Julianne Dehghan	\$300.00	Hooker Oak School
Chico Rotary Club	\$417.35	Bidwell Jr. High
Michelle Quist	\$600.00	Chico Jr. High
Chico Rotary Club	\$185.00	Chico Jr. High
Wells Fargo Community Support	\$105.00	Marsh Jr. High
David Shepler		
Chico Rotary Club	\$400.00	Marsh Jr. High
A-1 Academy South Korea	\$200.00	Marsh Jr. High
Michelle Quist / Herff Jones	\$600.00	Marsh Jr. High
Shirley Champlin	\$25.00 / Dawn Crumm Memorial	Pleasant Valley High
A Paul & Carolyn Zerr	\$25.00 / Dawn Crumm Memorial	Pleasant Valley High
Mary Frances Rooney	\$25.00 / Dawn Crumm Memorial	Pleasant Valley High
Emmett & Patricia Jones	\$25.00 / Dawn Crumm Memorial	Pleasant Valley High
Marilyn & Ernest Hess	\$25.00 / Dawn Crumm Memorial	Pleasant Valley High
Lorraine Vallercomp	\$30.00 / Dawn Crumm Memorial	Pleasant Valley High
David Carroll	\$100.00 / Dawn Crumm Memorial	Pleasant Valley High
Raymond and Jackie	\$25.00 / Dawn Crumm Memorial	Pleasant Valley High
John & Candace Messina	\$100.00 / Dawn Crumm Memorial	Pleasant Valley High
Connie Anderson	\$25.00 / Dawn Crumm Memorial	Pleasant Valley High
Sharron Mathans	\$25.00 / Dawn Crumm Memorial	Pleasant Valley High
Patricia Rossi	\$100.00	Pleasant Valley High

MINUTES

Donor	Item	Recipient
Gateway Science Museum	Family Pass @ \$30.00	Pleasant Valley High
Hula's Chinese BBQ	2 Dinners @ \$25.00	Pleasant Valley High
In Motion Fitness	1 Month Membership @ \$90.00	Pleasant Valley High
Lake Shasta Caverns	Family Pass @ \$60.00	Pleasant Valley High
Pelican's Roost	Gift Card @ \$35.00	Pleasant Valley High
Sacramento Zoo	Admission for 4 @ \$60.00	Pleasant Valley High
Italian Cottage	2 Dinners @ \$25.00	Pleasant Valley High
Great Harvest Bread Company	Gift Basket @ \$75.00	Pleasant Valley High
Oakland Raiders	T-shirt & Misc. Items @ \$40.00	Pleasant Valley High
Chico Bag	Gift Basket @ \$75.00	Pleasant Valley High
Smyth Tire	Services @ \$50.00	Pleasant Valley High
NSFIT	30-day Pass @ \$120.00	Pleasant Valley High
Sub Station	Combination Lunch @ \$7.50	Pleasant Valley High
Winco	Gift Card @ \$100.00	Pleasant Valley High
Chico Rotary Club Foundation	\$1,500.00	Pleasant Valley High
Target - Take Charge of Education	\$460.49	Pleasant Valley High
North Valley Community Foundation / Arts for All Program	\$800.00	Pleasant Valley High
North Valley Community Foundation / Jesse M. Kohen Memorial Fund	\$1,000.00	Pleasant Valley High
Bernard Vigallon	Scholarship Fund @ \$350.00	Fair View High
	Misc. Hardwood/Lumber @ \$500.00	
Karen & Ernie Washington	\$300.00	Fair View High
Effat Khaki	\$100.00	Fair View High
Vaughn Zellick	Glass, Cutter, Sander @ \$1,000.00	Fair View High

9.2. EDUCATIONAL SERVICES

- 9.2.1. The Board approved the Expulsion of Students with the following IDs: 55964, 60328, 62130, 67291
- 9.2.2. The Board Approved the Field Trip Request for Neal Dow Fifth Graders to Attend Environmental Camp at Shady Creek from 04/26/16 to 04/29/16
- 9.2.3. The Board Approved the Field Trip Request for Rosedale Sixth Graders to Attend Science Camp at Butte Meadows/Camp Lassen from 05/24/16 to 05/27/16
- 9.2.4. The Board Approved the Field Trip Request for Marsh Jr. High ASB to Attend a Leadership Conference in Ontario, CA from 04/07/16 to 04/09/16
- 9.2.5. The Board Approved the Field Trip Request for CHS Class of 2016 Trip to Disneyland from 05/27/16 to 05/28/16
- 9.2.6. The Board Approved the Field Trip Request for CHS Symphonic Band to Attend the Disneyland Music Festival/Performance from 04/01/16 to 04/04/16
- 9.2.7. The Board Approved the Field Trip Request for CHS Ag/FFA Students to Attend the FFA State Conference in Fresno, CA from 04/23/16 to 04/26/16
- 9.2.8. The Board Approved the Field Trip Request for CHS Ag/FFA Students to Attend Ag Field Day at Modesto, CA from 04/01/16 to 04/02/16
- 9.2.9. This item was pulled.
- 9.2.10. The Board Approved the Field Trip Request for PVHS Music Department to Perform at the Reno Jazz Festival in Reno, Nevada from 04/28/16 to 04/30/16
- 9.2.11. The Board Approved the Revision to Consultant Agreement with Loy Mattison (Mattison Enterprises)

MINUTES

- 9.2.12. The Board Approved the 2016-17 E-Rate Internal Connections Recommendations
 9.2.13. The Board Approved the 2016-17 E-Rate Internal Connections Budget Revision
 9.2.14. The Board Approved the New Course Proposal, Gardening

9.3. BUSINESS SERVICES

- 9.3.1. The Board Approved the Accounts Payable Warrants
 9.3.2. The Board Approved the Independent Contractor Agreements
 9.3.3. The Board Approved the Bid for Safety and Security Window Coverings at Chico High School
 9.3.4. The Board Approved the Bid for Safety and Security Window Coverings at Pleasant Valley High School
 9.3.5. The Board Approved the Cable Infrastructure Upgrades at CHS and PVHS – Facilities Master Plan Technology Project
 9.3.6. The Board Approved the Notice of Exemption of the California Environmental Quality Act

9.4. HUMAN RESOURCES**9.4.1. The Board Approved the Certificated Human Resources Actions**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Temporary Appointments – 2015/16</u>			
Kennedy, Kellie	School Nurse	3/02/16-6/02/16	0.4 FTE
Robbins, Christian	Elementary	2/22/16-6/02/16	1.0 FTE
<u>Leave Requests – 2015/16</u>			
Barnum, Jane	Elementary	8/16/16-6/07/17	0.2 FTE Child Care
Cahoon, Annette	Elementary	8/16/16-6/07/17	0.2 FTE Personal (STRS Reduced Workload)
Clements, Katelyn	Elementary	8/16/16-6/07/17	1.0 FTE Personal
Coons, Emily	Special Education	8/16/16-6/07/17	0.2 FTE Personal
Crawford, Terri	Elementary	8/16/16-6/07/17	0.4 FTE Personal (STRS Reduced Workload)
Cunniff, Stephanie	Elementary	8/16/16-6/07/17	0.4 FTE Child Care
Deadmond, Diane	Elementary	8/16/16-6/07/17	0.2 FTE Personal (STRS Reduced Workload)
Galler, David	Elementary	8/16/16-6/07/17	0.2 FTE Personal (STRS Reduced Workload)
Henderson, Donna	Elementary	8/16/16-6/07/17	0.4 FTE Personal (STRS Reduced Workload)
Isern, Jessica	Elementary	8/16/16-6/07/17	0.2 FTE Child Care
Knecht, M. Jan	Elementary	8/16/16-6/07/17	0.4 FTE Personal (STRS Reduced Workload)
Maples, Michelle	Special Education	8/16/16-6/07/17	0.2 FTE Child Care
McLean, M. Shannon	Secondary	8/16/16-6/07/17	0.2 FTE Child Care
Montgomery, Anne	Special Education	8/16/16-6/04/17	1.0 FTE Child Care.
Moretti, Kevin	Secondary	8/16/16-6/07/17	1.0 FTE CUTA President
Newman, Rebekah	Special Education	4/14/16-6/02/16	1.0 FTE Child Care
Odlum, Rhonda	Special Education	8/16/16-6/07/17	0.4 FTE Child Care
Parker, Julie	School Nurse	8/16/16-6/07/17	0.1 FTE Personal
Parkin, Bonnie	Elementary	8/16/16-6/07/17	0.3 FTE Child Care
Pearce, Leigh	Speech	8/16/16-6/07/17	0.4 FTE Child Care
Pulliam, Glenn	Elementary	8/16/16-6/07/17	0.4 FTE Personal (STRS Reduced Workload)
Tuttle, Cathy	Elementary	8/16/16-6/07/17	1.0 FTE Child Care

MINUTES

Retirements/Resignations

Andaya, Myra	Secondary	6/02/2016	Resignation
Fondelier, Lizzie	Secondary	6/02/2016	Resignation
Hudson, Erica	Elementary	6/02/2016	Resignation of 0.1 FTE (remaining as a 0.6 FTE employee)
Jarboe, Lauren	Elementary	6/02/2016	Resignation
Moore, Eva	School Nurse	6/02/2016	Resignation
Roth, Judi	Administration	6/30/2016	Retirement
Trudel, Valerie	Elementary	6/02/2016	Resignation

9.4.2. The Board Approved the Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS
APPOINTMENT			
Bowen, Cara	IPS-Classroom/CJHS/4.0	2/9/2016	Vacated Position
Carrillo, Hector	Grounds Worker/M & O/8.0	3/1/2016	New Position
Cuevas, Aften	LT Cafeteria Assistant/ Chapman/2.0	2/19/2016- 3/31/2016	During Absence of Incumbent
Dyson, Hakeem	IPS-Classroom/Emma Wilson/6.0	2/29/2016	Vacated Position
Eggleston, Kelli	IPS-Classroom/LCC/3.5	2/29/2016	Vacated Position
Eggleston, Kelli	IPS-Classroom/Loma Vista/4.0	2/29/2016	Vacated Position
Flint, Nancy	Instructional Assistant/Hooker Oak/3.0	2/9/2016	Vacated Position
Garcia, Monita	Office Asst Elementary Attendance/Marigold/1.5	2/18/2016	New Position
Hovey, Elizabeth	School Bus Driver-Type 2/Transportation/6.8	2/3/2016	Existing Position
Hoyt, Cheryl	School Bus Driver-Type 2/Transportation/6.8	2/3/2016	Existing Position
Loughlin, Marisa	LT Cafeteria Assistant/ PVHS/4.0	3/1/2016- 3/31/2016	During Absence of Incumbent
Martin, Moryah	LT IPS-Classroom/ Chapman/6.0	3/21/2016- 6/2/2016	During Absence of Incumbent
McGahan, Mallorie	IPS-Classroom/Loma Vista/6.0	2/29/2016	Vacated Position
Porter, Cathy	Office Assistant/CHS/4.0	4/1/2016	Vacated Position
Potaski, Dinah	School Bus Driver-Type 2/Transportation/6.7	2/3/2016	Existing Position
Rodriguez, Martin	IPS-Classroom/Emma Wilson/4.0	3/10/2016	Vacated Position
Rudolph, Nicole	IPS-Classroom/Citrus/3.5	2/29/2016	Vacated Position
Skinner, Ellen	LT IA-Special Education/Neal Dow/5.0	2/18/2016- 6/2/2016	During Absence of Incumbent
Story, Glenn	IPS-Classroom/Hooker Oak/6.0	2/29/2016	Vacated Position
Swanson, Michael	School Bus Driver-Type 2/Transportation/6.6	2/3/2016	Existing Position
Waslewski, Abigail	IPS-Classroom/Shasta/3.5	2/29/2016	Vacated Position

MINUTES

Waslewski, Abigail	IPS-Classroom/Parkview/3.0	2/29/2016	Vacated Position
PROMOTION			
Barth-Duch, Terry	School Office Manager/Neal Dow/8.0	2/22/2016	Vacated Position
LEAVE OF ABSENCE			
Fisher, Jamie	IA-Bilingual/LCC/4.0	2/25/2016-6/2/2016	Per CBA 5.2.9
Googins, Oresta	IPS-Healthcare/Loma Vista/6.0	3/3/2016-6/2/2016	Per CBA 5.1
Liebgott, Amy	IPS-Visually Impaired/Hooker Oak/6.0	2/18/2016-8/18/2016	Per CBA 5.12
Scowsmith, Kate	IPS-Classroom/Loma Vista/6.0	2/18/2016-6/2/2016	Per CBA 5.12
Slapar, Milena	IPS-Healthcare/PVHS/6.0	3/11/2016-6/2/2016	Per CBA 5.1
RESIGNATION/TERMINATION			
Combs, Tommy	Maintenance Worker/M&O/8.0	3/11/2016	Voluntary Resignation
Employee #13938		2/22/2016	Released During Probation
Glass, JoAnn	Instructional Assistant/McManus/3.0	3/24/2016	PERS Retirement
Glass, JoAnn	Instructional Assistant/Chapman/1.3	3/24/2016	PERS Retirement
Ortiz, Dianna	IA-Bilingual/Citrus/4.0	3/3/2016	Voluntary Resignation
Pforsich, Lori	Elementary Guidance Specialist/Marigold/3.5	3/10/2016	Voluntary Resignation
Sours, Mary	Office Assistant/CHS/4.0	3/31/2016	PERS Retirement
RESIGNED ONLY POSITION LISTED			
Barth-Duch, Terry	Sr Office Assistant	2/21/2016	Promotion
Porter, Cathy	Parent Clerical Aide-Restricted/CHS/4.0	3/31/2016	Voluntary Resignation

(Consent Vote)

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

10. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****9.1.1. Consider Approval of Minutes of Regular Session on February 17, 2016, and Special Session on March 17, 2016**

Board Member Hovey pulled this item as she was absent from the February 17, 2016, meeting so abstained from the vote. Board Vice President Kaiser moved to approve the February 17, 2016, minutes; seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale, Griffin

NOES: None

ABSTAIN: Hovey

ABSENT: None

MINUTES

Board Vice President Kaiser also pulled this item as she was absent from the March 17, 2016, meeting so abstained from the vote. Board Member Griffin moved to approve the March 17, 2016 Minutes; seconded by Board Clerk Loustale.

AYES: Robinson, Loustale, Griffin, Hovey

NOES: None

ABSTAIN: Kaiser

ABSENT: None

9.2.9. Consider Approval of the Field Trip Request for CHS ITEC Students to Attend the Skills USA Conference in San Diego, CA from 03/31/16 to 4/03/16

Board Clerk Loustale pulled this item so he could abstain from the vote. Board Member Griffin moved to approve the Field Trip Request; seconded by Board Member Hovey.

AYES: Robinson, Kaiser, Griffin, Hovey

NOES: None

ABSTAIN: Loustale

ABSENT: None

10.1. EDUCATIONAL SERVICES

10.1.1. Information: 2016 Butte County Spelling Bee

Director Ted Sullivan introduced Tim Taylor, BCOE Superintendent, who presented information on the 2016 Butte County Spelling Bee and introduced the first and second place winners: Lorelei Kriss from Parkview Elementary and Renton McGregor from Marigold Elementary.

10.1.2. Discussion/Action: New Course Proposal, Gardening

At 6:33 p.m. Principal Judi Roth introduced Teachers Annie Adamian and Judy Hass and nine students: Maryana Brooks, Dylan Charlton, Kohl Curiel, Shyanne Eggers, Madison Hoff, Carmen Ochoa, Marcos Rodriguez, Shivani Torres-Lal, and Jonathan Vang, who presented information on the new course proposal and addressed questions. Board Member Hovey moved to approve the new course proposal; seconded by Board Vice President Kaiser.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

10.2. BUSINESS SERVICES

10.2.1. Discussion/Action: Contract with Clifford Moss, Public Information Services

At 6:49 p.m. Assistant Superintendent Kevin Bultema presented information on the contract with CliffordMoss. The original contract with CliffordMoss was effective October 1, 2015, through March 31, 2016, for a total cost of \$30,000. The recommendation is to extend the contract to August 12, 2016, or when the Board places a bond measure on the ballot, whichever comes first at an estimated cost of \$25,000. The fees would be paid from the districts unrestricted operating budget and would not be passed on to taxpayers through issuance of debt. Board Member Griffin moved to approve the extension; seconded by Board Vice President Kaiser. A citizen questioned what services were covered and Assistant Superintendent Bultema addressed the question.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

MINUTES

10.2.2. Discussion/Action: Property Purchase – 193 Leora Court, Chico, CA 95973

At 6:53 p.m. Assistant Superintendent Kevin Bultema presented information on the sale agreement documents for the purchase of property at 193 Leora Court. The purchase price of the property is \$385,000. Funds will be recorded in Fund 24, Advanced Authorization of Capital Projects and may be reimbursed with future bond sales from Measure E or possibly from a new bond measure. The purchase of this property is directly related to impaction of student population and thus, if developer fee revenues are sufficient, the district would ultimately charge the purchase to Fund 25 – Developer Fees. Board Member Griffin moved to authorize the Superintendent or designee to enter into an agreement with the owners of property located at 193 Leora Court, in accordance with the sale agreement documents; seconded by Board Vice President Kaiser.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

10.2.3. Discussion/Action: Reimbursement Resolution 1327-16, Regarding Intention to Issue Tax-Exempt General Obligation Bonds

At 6:55 p.m. Assistant Superintendent Kevin Bultema presented information on Resolution 1327-16, which would allow the District to reimburse itself for advanced Project costs from the proceeds of the next series of Bonds issued under Measure E. The adoption of the resolution preserves the option for the Board to decide at a subsequent date whether or not it would be in the best interests of the District to allocate a portion of any Bond proceeds towards the reimbursement of the monies the District might spend in getting started on Projects to be funded from a future bond issuance. Board Member Griffin moved to approve Resolution 1327-16; seconded by Board Vice President Kaiser.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

10.2.4. Discussion/Action: 2015-16 2nd Interim Budget

At 7:00 p.m. Assistant Superintendent Kevin Bultema and Directors Connie Cavanaugh and Jaclyn Kruger presented information and a PowerPoint on the 2015-16 2nd Interim Budget. The Multi-Year Projection (MYP) currently shows the district will meet its economic reserve requirement in the current and subsequent two years; thus, the 2nd Interim Budget meets the definition of a "Positive" certification. A citizen/parent asked if there were plans to build another swimming pool. Superintendent Staley stated CUSD does not have plans at this time. CUTA President Kevin Moretti asked for clarification regarding the STRS/PERS costs. Assistant Superintendent Kevin Bultema addressed the question. Board Member Griffin moved to approve the 2015-16 2nd Interim Budget; seconded by Board Vice President Kaiser.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

10.3. HUMAN RESOURCES**10.3.1. Discussion/Action: Resolution 1324-16, Release/Non-Reelection of Temporary (including "Probationary 0") Certificated Employees**

At 7:32 p.m. Assistant Superintendent Jim Hanlon provided information on Resolution 1324-16. Board Vice President Kaiser moved to approve Resolution 1324-16; seconded by Board Member Griffin.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

MINUTES

10.3.2. Discussion/Action: Resolution 1325-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2015-2016 School Year

At 7:33 p.m. Assistant Superintendent Jim Hanlon provided information on Resolution 1325-16. Board Member Hovey moved to approve Resolution 1325-16; seconded by Board Vice President Kaiser.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

10.3.3. Discussion/Action: Resolution 1326-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2015-2016 School Year

At 7:34 p.m. Assistant Superintendent Jim Hanlon provided information on Resolution 1326-16. Board Clerk Loustale moved to approve Resolution 1326-16; seconded by Board Vice President Kaiser.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

10.4. BOARD**10.4.1. Information: First Reading of Revised/Updated/New Board Policies**

0420	School Plans/Site Council
1312.3	Uniform Complaint Procedures
2121	Superintendent's Contract
3270	Sale and Disposal of Books, Equipment and Supplies
4030	Discrimination in Employment
4121	Temporary/Substitute Personnel
4131	Staff Development
4154	Health and Welfare Benefits
4231	Staff Development
5117	Interdistrict Attendance
5123	Promotion/Acceleration/Retention
5131.2	Bullying
5141	Health Care and Emergencies
5141.31	Immunizations
5148.2	Before/After School Programs
6142.1	Sexual Health and HIV/AIDS Prevention Instruction
6142.92	Mathematics Instruction
6146.1	High School Graduation Requirements
6152.1	Placement in Mathematics Courses - New
6163.4	Student Use of Technology
6164.2	Guidance/Counseling Services - Removal of reference to CAHSEE
6173	Education for Homeless Children
6177	Summer Learning Programs
6179	Supplemental Instruction
6190	Evaluation of the Instructional Program

MINUTES

At 7:35 p.m. Superintendent Kelly Staley explained this is the first reading of revised/updated Board Policies. They are brought forward so the public/staff have time to comment on the changes. Comments may be sent to Board members or staff. A second reading seeking approval will occur at the next Board Meeting on April 6, 2016.

At 7:40 p.m. Comments from the public were accepted. Several parents urged the Board to accept the changes to BP 6142.1 and stressed the importance of updating the curriculum on sexual health instruction. Directors John Bohannon and David McKay addressed questions regarding curriculum.

11. ITEMS FROM THE FLOOR

At 8:00 p.m. There were no items from the floor.

12. ANNOUNCEMENTS

At 8:00 p.m. Superintendent Staley thanked Phil Morgan for his work in setting up the Board meeting in the Center for the Arts. She also announced Sierra View Elementary is being reviewed by the CA Department of Education for designation as a Gold Ribbon School.

13. ADJOURNMENT

At 8:01 p.m. Board President Robinson adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

MINUTES

1. **CALL TO ORDER**

At 5:00 p.m. Board President Robinson called the meeting to order in the Roundhouse at Neal Dow Elementary, 1420 Neal Dow Ave. and announced the Board was moving into Closed Session.

Present: Robinson, Kaiser, Loustale, Hovey

Absent: Griffin

1.1. **Public comment on closed session items**

There were no public comments on closed session items.

2. **CLOSED SESSION**2.1. **Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA
CSEA, Chapter #110
Kelly Staley, Superintendent
Jim Hanlon, Asst. Superintendent
Joanne Parsley, Asst. Superintendent
Kevin Bultema, Asst. Superintendent

2.2. **Conference with Legal Counsel –****Anticipated Litigation**

Per Subdivision (b) of Government Code §54956.9 (one case)

2.3. **Conference with Real Property Negotiators**

Per Government Code §54956.8

APN # 006-220-008-000

Price and Terms of Payment

Agency's Negotiator: Kevin Bultema

3. **RECONVENE TO REGULAR SESSION**3.1. **Call to Order**

At 6:05 p.m. Board President Robinson called the meeting to order.

3.2. **Report Action Taken in Closed Session**

Board President Robinson noted the Board had been in Closed Session and there was nothing to report.

4. **CONSENT CALENDAR**

At 6:05 p.m. Board President Robinson announced the Board had received information that tonight would be the last meeting that Lyla Gregg, the League of Women Voters representative, would be attending as she was retiring and they wished to recognize her for her years of service.

At 6:08 p.m. Board President Robinson asked if anyone would like to pull an item from the Consent Calendar for further discussion. Board Vice President Kaiser pulled item 4.1.4. Board Clerk Loustale moved to approve the remaining Consent items; seconded by Board Vice President Kaiser.

4.1. **EDUCATIONAL SERVICES**

- 4.1.1. The Board approved the Expulsion of Students with the following IDs: 60484, 63347, 85071
- 4.1.2. The Board approved the Consultant Agreement with Club Z In-Home Tutoring Services, Inc.
- 4.1.3. The Board approved the Proposed 2016-2017 College Connection Calendar
- 4.1.4. This item was pulled for further discussion

4.2. **BUSINESS SERVICES**

- 4.2.1. The Board approved the Independent Contractor Agreement
- 4.2.2. The Board approved the Bids for Track & Field Renovation Projects at Chico High School with Sprinturf for \$1,592,000 and at Pleasant Valley High School with Franklin Construction

MINUTES

for \$1,532,500

4.3. HUMAN RESOURCES

- 4.3.1. The Board approved Resolution 1328-16, Resolution to Support Children's Education and Health Care Protection Act by extending Proposition 30

(Consent Vote)

AYES: Robinson, Kaiser, Loustale, Hovey

NOES: None

Absent: Griffin

5. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****4.1.4. Professional Development – Using Technology to Support High-Quality Instruction**

Board Vice President Kaiser questioned how CUSD could guarantee other charter schools and/or districts would choose to participate. Director Michael Morris explained the numbers listed in the cover sheet are the confirmed numbers they now have. Board Vice President Kaiser requested that a list of participants be sent to the Board. Board Vice President moved to approve the contract to provide CUE Rock Star Butte County Administrator and Teacher Camps in August 2016; seconded by Board Member Hovey.

AYES: Robinson, Kaiser, Loustale, Hovey

NOES: None

Absent: Griffin

At 6:11 p.m. Board President Robinson announced that Item 5.2.1., Approval of Revised/Updated/New Board Policies, was going to be moved ahead of the Item 5.1.1.

5.2. BOARD**5.2.1. Discussion/Action: Approval of Revised/Updated/New Board Policies**

- 0420 School Plans/Site Council
- 1312.3 Uniform Complaint Procedures
- 2121 Superintendent's Contract
- 3270 Sale and Disposal of Books, Equipment and Supplies
- 4030 Discrimination in Employment
- 4121 Temporary/Substitute Personnel
- 4131 Staff Development
- 4154 Health and Welfare Benefits
- 4231 Staff Development
- 5117 Interdistrict Attendance
- 5123 Promotion/Acceleration/Retention
- 5131.2 Bullying
- 5141 Health Care and Emergencies
- 5141.31 Immunizations
- 5148.2 Before/After School Programs
- 6142.1 Sexual Health and HIV/AIDS Prevention Instruction
- 6142.92 Mathematics Instruction
- 6146.1 High School Graduation Requirements
- 6152.1 Placement in Mathematics Courses - New
- 6163.4 Student Use of Technology
- 6164.2 Guidance/Counseling Services - Removal of reference to CAHSEE
- 6173 Education for Homeless Children

MINUTES

- 6177 Summer Learning Programs
- 6179 Supplemental Instruction
- 6190 Evaluation of the Instructional Program

At 6:11 p.m. Board President Robinson explained that Board Policies could be approved all at once like Consent Items and asked if anyone would like to pull a Board Policy for further discussion. Board Vice President Kaiser pulled the following Board Policies: 4131, 4154, 4231, 5131.2, 5141, and 6142.1. Board Clerk Loustale moved to approve the remaining Board Policies as presented; seconded by Board Member Hovey.

AYES: Robinson, Kaiser, Loustale, Hovey

NOES: None

Absent: Griffin

BOARD POLICIES REMOVED FOR FURTHER DISCUSSION

Board President Robinson suggested that BP 6142.1 be discussed first.

BP 6142.1 Sexual Health and HIV/AIDS Prevention Instruction

At 6:16 p.m. Director David McKay presented information on updated curriculum and addressed questions. Board Clerk Loustale moved to approve the recommended changes to BP 6142.1; seconded by Board Vice President Kaiser.

At 6:21 p.m. The floor was open for comments. Parents and Board Members shared concerns regarding curriculum and instruction. At 6:40 p.m. Superintendent Staley noted that tonight's Agenda Item was discussion of the Board Policy itself and suggested that if the Board was interested in continuing discussion regarding Sexual Health and HIV/AIDS Prevention Instruction techniques it would be best to schedule a special workshop on that subject. Board President Robinson noted there was a motion and second on the floor for approval of the suggested changes to BP 6142.1 and called for a vote.

AYES: Robinson, Kaiser, Loustale, Hovey

NOES: None

Absent: Griffin

BP 4131 Staff Development

At 6:41 p.m. Board Vice President Kaiser moved to add "including online instruction" after "Use of technologies" to Item #3 on page 1: The motion was seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale, Hovey

NOES: None

Absent: Griffin

BP 4154 Health and Welfare Benefits

At 6:42 p.m. Assistant Superintendent Jim Hanlon addressed Board Vice President Kaiser's question regarding eligibility. Board Vice President Kaiser moved to approve BP 4154; seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale, Hovey

NOES: None

Absent: Griffin

BP 4231 Staff Development

At 6:43 p.m. Assistant Superintendent Jim Hanlon addressed Board Vice President Kaiser's question regarding staff development for classroom instructional aides. Board Vice President Kaiser moved to approve the suggested changes to BP 4231; seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale, Hovey

NOES: None

Absent: Griffin

MINUTES

BP 5131.2 Bullying

At 6:45 p.m. Board Vice President Kaiser asked for clarification of definition of increased supervision and security. Board Vice President Kaiser moved to approve the suggested changes to BP 5131.2; seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale, Hovey

NOES: None

Absent: Griffin

BP 5141 Health Care and Emergencies

At 6:48 p.m. Board Vice President Kaiser shared concerns regarding the need for a court order. Board Clerk Loustale moved to accept the suggested changes to BP 5141; seconded by Board Member Hovey.

AYES: Robinson, Loustale, Hovey

NOES: Kaiser

Absent: Griffin

5.1. EDUCATIONAL SERVICES**5.1.1. Information: Career Technical Education in CUSD**

At 6:53 p.m. Board members and Senior Cabinet members were given Chromebooks, and the audience was told they could use their phones/laptops to log in and type questions during the presentation. Superintendent Staley asked Michael Peck, Michael Bruggeman, and Gary Loustale to present information on how well their students had done at the recent state competition. At 6:59 p.m. Director John Bohannon presented the history of vocational education. At 7:05 p.m. Kristin Lower, Program Manager for the Butte-Glenn Career Pathways Consortium Expansion presented information on California's Commitment to CTE and CUSD's involvement. At 7:25 p.m. Teacher Erin Hall presented information on Inspire's Design, Media, and Visual Arts program. At 7:35 p.m. Teacher Mike Bruggeman presented information on CHS's Engineering Pathway program. At 7:52 p.m. Teacher Michael Peck presented information on PVHS's Design, Media, and Visual Arts pathway program. At 8:35 p.m. Gary Loustale presented information on CHS's Information, Communication, and Technology Pathway program.

6. ADJOURNMENT

At 8:54 p.m. Board President Robinson thanked everyone for their participation and adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

9.1.2.

Page 1 of 1

Donor	Item	Recipient
PG&E / Mike Mantini	\$90.00	Loma Vista
PG&E / Employee Giving	\$300.00	Citrus Elementary
JoAnn Fabrics	Craft Items @ \$1,698.34	Citrus Elementary
Pamela K. Wear	\$232.54	Citrus Elementary
Priscilla Montgomery	Various Supplies @ \$643.81	Citrus Elementary
PG&E / Tino Nava	\$247.00	Chico Jr. High
Melinda Vasquez	Art Books & Magazines @ \$150.00	Chico High
Connie Chrysler-Anderson	\$100.00	Pleasant Valley High
North Valley Community Foundation /		
PVHS Foundation	\$8,300.00	Pleasant Valley High
Terra Little	Glue Sticks @ \$8.50	Pleasant Valley High
Larry & Jennifer Whiteley	\$30.00	Pleasant Valley High
Melissa Kim-Hethcoat	\$30.00	Pleasant Valley High
Michael & Karen Evans	\$30.00	Pleasant Valley High
Eric & Erica German	\$30.00	Pleasant Valley High
Elias & Rania Dorghalli	\$30.00	Pleasant Valley High
Joann & Paul Erlendson	\$30.00	Pleasant Valley High
Anna & Daniel Loughman	\$30.00	Pleasant Valley High
Adel & Mountaha Mubaraka	\$30.00	Pleasant Valley High
Amie Flowers	\$30.00	Pleasant Valley High
Nick & Christine Kermen	\$25.00	Pleasant Valley High
Kristen Robinson	\$30.00	Pleasant Valley High
Kenneth Sordillo	\$30.00	Pleasant Valley High
Quijote Sport	\$2,800.00	Pleasant Valley High

AGENDA ITEM: Field Trip Request for Hooker Oak Elementary 6th Graders to See Plays and Visit Science Works Museum in Ashland, Oregon from 05/24/16 to 05/26/16

Prepared by: Denise Findlay and Adrienne Jimmerson

☒ Consent

Board Date April 20, 2016

☐ Information Only

☐ Discussion/Action

Background Information

6th graders from Hooker Oak Elementary School will be attending this trip to Ashland, Oregon Shakespeare Festival, hiking in Lithia Park, and Science Works Hands-On Museum. This trip relates to literature/theater and science curriculum. Students from Hooker Oak have taken this particular trip before in 2010 and 2014.

Educational Implications

- Academically, the main focus of this trip is related to the reading/literature, visual/performing arts, social studies, and science curricula for the 6th grade program. For specific details related to the California State Standards, see the attached documents.
- In science at Hooker Oak, we have focused instruction on the human impacts on Earth Systems, and Engineering Design Next Generation Science Standards. Lithia Park will be an opportunity to observe human impact, such as land usage, human activities, and natural processes. At the Science Works Hands-On Museum, they will engage in an engineering challenge with electricity.
- In social studies, 6th grade focuses on world history and ancient civilizations. The ancient Greeks have had a strong influence in the arts and sciences, such as theater, acting, and performing arts. Students will connect and explore ancient traditions and history of theater.
- Students have focused reading and literature of the plays that they will be attending at the Oregon Shakespeare Festival. They will make comparisons between reading and viewing, as well as analyzing the plot and characters of both stories.

Fiscal Implications

The field trip will be funded through fundraisers and donations from parents.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.2.

Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 3/23/16

FROM: Adrienne Jimmerson/Denise Findlay

School/Dept.: Hooker Oak School

SUBJECT: Field Trip Request

Request is for: Hooker Oak 6th Grade class

(grade/class/group)

Destination: Ashland, Oregon

Activity: Class will see plays and visit Science Works Musuem

From: May 24, 2016/ 8:00 a.m.

to

May 26, 2016 /5:00

(dates) / (times)

(dates) / (times)

Rationale for Trip: Literature/play comparison/ theater, hands on science, engineering

Number of Students Attending: 57 Teachers Attending: 1 Parents Attending: 16

Student/Adult Ratio: 4:1 (3.5 rounded up to 4)

Transportation: Private Cars ☒ CUSD Bus _____ Charter Bus Name _____

Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 5039.00

Substitute Costs \$ _____

Meals \$ 1750.00Lodging \$ 4,560.00

Transportation \$ _____

Other Costs \$ _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Donations Acct. #: 01-9024-0-1110-1000-5800-160-1160 \$ 11,349.00

Name _____ Acct. #: _____ \$ _____

D Findlay
Requesting Party

3-23-16

Date

B. J. PK
Site Principal

3-23-16

Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

n/a
Director of Transportation

Date

IF MAJOR FIELD TRIP

JA
Director of Educational Services

3/23/16

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

AGENDA ITEM: Field Trip Request for Pleasant Valley High English 10A Students to Attend the Museum of Tolerance in Los Angeles

Prepared by: Erinn Gulbrandsen

☒ Consent

Board Date April 20, 2016

☐ Information Only

☐ Discussion/Action

Background Information

The students in my English 10A classes at Pleasant Valley High School are currently studying both the Freedom Writers Diary and The Wave. The Freedom Writers Diary is about a group of students who overcame significant challenges, persevering to not only graduate high school but to go on and earn college degrees. A part of that success came as they learned to accept and encourage one another. Within that journey, they studied The Wave (a book that examines the components in a society/individual that contribute to events as horrific as the Holocaust) along with a number of other texts, field trips to museums (The Museum of Tolerance), and visits from guest speakers. The Freedom Writer methodology communicates that bringing education to life through these means, engages and motivates our most at risk population of students. It is thus my purpose to further engage and motivate my students by bringing them to the Museum of Tolerance as the Freedom Writers once attended and further open their eyes to both the richness and the power of education.

Education Implications

- to enrich our current studies of both the Freedom Writers Diary and The Wave, making the students' education come to life as they hear from a Holocaust Survivor and participate in the Holocaust Exhibit.
- deepen motivation and engagement
- help create responsible, conscientious citizens who are strong in empathy and knowledge of how to positively engage in, contribute to, and impact our society
- further deepen critical thinking skills

Fiscal Implications

Though a total price of \$1,025 has been indicated, this trip is being funded through teacher/mentor donations.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

9.2.3.

Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 3-23-16

FROM: Erinn Gulbrandsen

School/Dept.: PVHS- English

SUBJECT: Field Trip Request

Request is for English 10A

(grade/class/group)

Destination: Museum of Tolerance in Los Angeles Activity: Holocaust Survivor Guest Speaker and Museum Tour

from May 13th / 5am to May 14th / 10pm
(dates) / (times) (dates) / (times)

Rationale for Trip: The purpose of this trip is to enrich our current studies, making the students' education come to life; deepen motivation and engagement; continue to help students grow in empathy and knowledge of how to positively impact our society.

Number of Students Attending: 27 Teachers Attending: 1 Teacher Parents Attending: 8 mentors

Student/Adult Ratio: 3 to 1

Transportation: Private Cars ☒ CUSD Bus Charter Bus Name
Other:**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:

Fees \$250 Substitute Costs \$125 Meals \$300

Lodging \$100 Transportation \$250 Other Costs \$

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name English Dept. Acct. #: 01-0009-0-1163-1000-020-2020 \$1,025

Name Acct. #: \$

Erinn Gulbrandsen

3-23-16

Requesting Party

Date

Site Principal

Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

AGENDA ITEM: Junior High "STEM 1-3" New Course Proposals

Prepared by: David McKay, Director of Secondary Education

☒ Consent

Board Date 4/20/2016

☐ Information Only

☐ Discussion/Action

Background Information

Chico Junior and Marsh Junior have been contracting with Project Lead The Way (PLTW) to develop STEM electives for the past few years. Bidwell Junior is also developing similar electives, although not these specific courses, as a part of their school-wide shift towards STEAM. CJHS and MJHS had one teacher each trained in these courses over the past two years for Robotics and BJHS trained two teachers in Medical Detectives. This is the first year that these options are planned to be shifted into a more-effectively paced three-year sequence. (Bidwell is planning to train teachers in Space and Flight as well.)

Educational Implications

STEM – 1 Design and Modeling (6th-8th), STEM – 2 Automation and Robots (7th-8th), and STEM – 3 Advanced Engineering (8th) will provide a more-clearly articulated sequence of STEM electives for 6th, 7th, and 8th grade students alike.

Fiscal Implications

Teacher training was funded by site Title 2 funds.



NEW COURSE PROPOSAL OUTLINE

Course Title: STEM – 1 Design and Modeling
Grade Level: 6th, 7th and 8th Grade
Required/Elective: Elective
Length/Credits: Semester (5 Credits)
Prerequisites: None required
Course Number:

I. Course Rationale and Description:

Students apply the design process to solve problems and understand the influence of creativity and innovation in their lives. They work in teams to design a playground and furniture, capturing research and ideas in their engineering notebooks. Using Autodesk® design software, students create a virtual image of their designs and produce a portfolio to showcase their innovative solutions.

II. Instructional and Supplemental Materials:

Approved Core Instructional Materials: Computers with Autodesk installed.

III. Course Outline/Standards/ Instructional Methods/Assessments:

Prepare a course outline that indicates the following: 1) name of unit; 2) time allocated for the unit; 3) standards addressed in each unit (please use Content Standards Framework numbering system and write out each standard); 4) Instructional strategies used in each unit; 5) Assessments utilized. (Use additional pages as needed.)

Course	Standards Addressed CC= Common Core NGSS = Next Generation Science Standards	Time	Instructional Strategies	Assessments
Flight and Space	The NGSS: MS-PS 2.1 MS-PS 2.2 MS-PS 2.4 MS-PS 3.4 MS-PS 3.5 MS-ETS1-1 MS-ETS1-2 MS-ETS1-3 MS-ETS1-4	90 Days	1. Scaffolding/ Building prior knowledge 2. Vocabulary Instruction 3. Setting Objectives and Providing Feedback 4. Direct Instruction 5. Summarizing and Note Taking	Students will be given both formative and summative assessments. Student journals will be an ongoing assessment. Students must demonstrate their knowledge by completing activities, projects, and problems.

	<p>MS-ESS 1-2 CC ELA/Literacy Standards: AS.R.1 AS.R.2 AS.R.4 AS.R.7 AS.R.10 AS.W.1 AS.W.2 AS.W.4 AS.W.6 AS.W.7 AS.W.8 AS.W.9 AS.W.10 AS.SL.1 AS.SL.2 AS.SL.4 AS.SL.5 AS.SL.6 AS.L.1 AS.L.2 AS.L.6</p> <p>(*See Attachment)</p> <p>CC Math: 6.NS.C.7 6.NS.C.7d 6.SP.A.2 6.SP.B.5 6.SP.B.5a 6.SP.B.5b 6.RP.A.3 6.RP.A.3d 6.EE.A.1 6.EE.A.2c 6.EE.B.6 6.EE.C.9 7.NS.A.1 7.NS.A.3 7.EE.B.3 7.EE.B.4 8.EE.B.5</p> <p>(*See Attachment)</p>		<p>6. Cooperative Groups 7. Problem based learning 8. Generating and Testing Hypotheses 9. Using Graphic Organizers 10. Flipped classroom.</p>	<p>Rubrics will also be used.</p>
--	---	--	--	-----------------------------------

IV. Instructional Methods: Please indicate instructional methods to be used for special needs students, including Special Education, English Language Learners, and Honors.

(SDAIE)Specially Designed Academic Instruction in English will be used to meet the needs of all students to include all sub categories mentioned above. In addition, the teacher will collaborate with the teachers of students with special needs and work towards the designated goals in the student's IEP.

SDAIE Strategies

Metacognitive Development

Providing students with skills and vocabulary to talk about their learning.

- Self-assessments
- Teach note taking and studying techniques
- Vocabulary assignments

Bridging

Building on previous knowledge and establishing a link between the students and the material.

- Think - pair - share
- Quick-writes
- Anticipatory charts

Schema- Building

Helping students see the relationships between various concepts.

- Compare and contrast
- Jigsaw learning - peer teaching
- Projects

Contextualization

Familiarizes unknown concepts through direct experience.

- Demonstrations
- Video clips
- Repetition
- Use of manipulatives
- Local opportunities

Modeling

- Speaking slowly and clearly, modeling the language you want students to use, and providing samples of student work.

Text Representation

Inviting students to extend their understandings of text and apply them in a new way.

- Students create drawings, posters, or videos
- Students create new games

V. Assessment and Grading Policy:

This STEM elective course supports a balanced approach to assessment for all programs, integrating both formative and summative assessments. Through a balanced approach, assessment is an ongoing activity. Students demonstrate their knowledge throughout the course by completing activities, projects, and problems using a variety of assessment tools, such as performance rubrics and reflective questioning, to deepen and expand their knowledge and skills.

Grades will be determined on a percent scale as follows:

89.5-100 = A

79.5-89.4 =B

69.5-79.4 =C

59.5-69.4 =D

0-59.4= F

Aligned with State Frameworks: (X) Yes () No

CSU/UC Requirement: () Yes (X) No




Sites offered: Chico and Marsh Junior High School

Chico Unified School District – Secondary New Course Proposal - Signature Page




Course Title: STEM 1 - Design and Modeling
Submitted by: Jay Marchant and Pedro Caldera
Department: Science
School: Chico and Marsh Junior High School
Planned Start Date: Spring 2016

Approvals (Signature & Date):

Dept. Chair (High Schools)

CHS		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
PVHS		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Alt. Ed.		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Inspire		<input type="checkbox"/> Approve	<input type="checkbox"/> Reject

Dept. Rep (Jr. High)

Bidwell Jr.		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Chico Jr.		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Marsh Jr.		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Alt. Ed.		<input type="checkbox"/> Approve	<input type="checkbox"/> Reject

Secondary Admin. Council		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Educational Services		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject

- If rejected, return to originator with rationale or conditions for approval.
- If approved, date taken to board of education for board approval:

- _____
- Board of Education action: ☐ Approve ☐ Reject



NEW COURSE PROPOSAL OUTLINE

Course Title:	STEM – 2 Automation and Robotics
Grade Level:	7 th and 8 th Grade
Required/Elective:	Elective
Length/Credits:	Semester (5 Credits)
Prerequisites:	STEM 1
Course Number:	

I. Course Rationale and Description:

Students trace the history, development, and influence of automation and robotics as they learn about mechanical systems, energy transfer, machine automation, and computer control systems. Students use the VEX Robotics® platform to design, build, and program real-world objects such as traffic lights, toll booths, and robotic arms.

II. Instructional and Supplemental Materials:

Approved Core Instructional Materials: Computers with RobotC installed and VEX Gateway to Technology Robotics Kits.

III. Course Outline/Standards/ Instructional Methods/Assessments:

Prepare a course outline that indicates the following: 1) name of unit; 2) time allocated for the unit; 3) standards addressed in each unit (please use Content Standards Framework numbering system and write out each standard); 4) Instructional strategies used in each unit; 5) Assessments utilized. (Use additional pages as needed.)

Course	Standards Addressed CC= Common Core NGSS = Next Generation Science Standards	Time	Instructional Strategies	Assessments
Flight and Space	The NGSS: MS-PS 2.1 MS-PS 2.2 MS-PS 2.4 MS-PS 3.4 MS-PS 3.5 MS-ETS1-1 MS-ETS1-2 MS-ETS1-3 MS-ETS1-4	90 Days	1. Scaffolding/ Building prior knowledge 2. Vocabulary Instruction 3. Setting Objectives and Providing Feedback 4. Direct Instruction 5. Summarizing and Note Taking 6. Cooperative Groups	Students will be given both formative and summative assessments. Student journals will be an ongoing assessment. Students must demonstrate their knowledge by completing activities, projects, and problems. Rubrics will also be used.

	<p>MS-ESS 1-2 CC ELA/Literacy Standards: AS.R.1 AS.R.2 AS.R.4 AS.R.7 AS.R.10 AS.W.1 AS.W.2 AS.W.4 AS.W.6 AS.W.7 AS.W.8 AS.W.9 AS.W.10 AS.SL.1 AS.SL.2 AS.SL.4 AS.SL.5 AS.SL.6 AS.L.1 AS.L.2 AS.L.6</p> <p>(*See Attachment)</p> <p>CC Math: 6.NS.C.7 6.NS.C.7d 6.SP.A.2 6.SP.B.5 6.SP.B.5a 6.SP.B.5b 6.RP.A.3 6.RP.A.3d 6.EE.A.1 6.EE.A.2c 6.EE.B.6 6.EE.C.9 7.NS.A.1 7.NS.A.3 7.EE.B.3 7.EE.B.4 8.EE.B.5</p> <p>(*See Attachment)</p>		<p>7. Problem based learning 8. Generating and Testing Hypotheses 9. Using Graphic Organizers 10. Flipped classroom.</p>	
--	--	--	---	--

IV. Instructional Methods: Please indicate instructional methods to be used for special needs students, including Special Education, English Language Learners, and Honors.

(SDAIE)Specially Designed Academic Instruction in English will be used to meet the needs of all students to include all sub categories mentioned above. In addition, the teacher will collaborate with the teachers of students with special needs and work towards the designated goals in the student's IEP.

SDAIE Strategies

Metacognitive Development

Providing students with skills and vocabulary to talk about their learning.

- Self-assessments
- Teach note taking and studying techniques
- Vocabulary assignments

Bridging

Building on previous knowledge and establishing a link between the students and the material.

- Think - pair - share
- Quick-writes
- Anticipatory charts

Schema- Building

Helping students see the relationships between various concepts.

- Compare and contrast
- Jigsaw learning - peer teaching
- Projects

Contextualization

Familiarizes unknown concepts through direct experience.

- Demonstrations
- Video clips
- Repetition
- Use of manipulatives
- Local opportunities

Modeling

- Speaking slowly and clearly, modeling the language you want students to use, and providing samples of student work.

Text Representation

Inviting students to extend their understandings of text and apply them in a new way.

- Students create drawings, posters, or videos
- Students create new games

V. Assessment and Grading Policy:

This STEM elective course supports a balanced approach to assessment for all programs, integrating both formative and summative assessments. Through a balanced approach, assessment is an ongoing activity. Students demonstrate their knowledge throughout the course by completing activities, projects, and problems using a variety of assessment tools, such as performance rubrics and reflective questioning, to deepen and expand their knowledge and skills.

Grades will be determined on a percent scale as follows:

89.5-100 = A

79.5-89.4 =B

69.5-79.4 =C

59.5-69.4 =D

0-59.4= F

Aligned with State Frameworks: (X) Yes () No

CSU/UC Requirement: () Yes (X) No


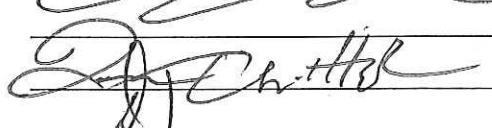
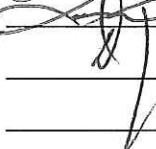
Sites offered: Chico and Marsh Junior High School

Chico Unified School District – Secondary New Course Proposal - Signature Page

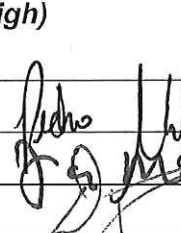
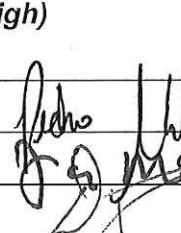
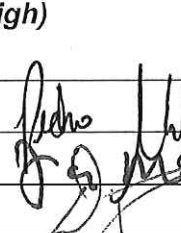
Course Title: STEM 2 - Automation and Robotics
Submitted by: Jay Marchant and Pedro Caldera
Department: Science
School: Chico and Marsh Junior High School
Planned Start Date: Spring 2016

Approvals (Signature & Date):

Dept. Chair (High Schools)

CHS		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
PVHS		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Alt. Ed.		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Inspire		<input type="checkbox"/> Approve	<input type="checkbox"/> Reject

Dept. Rep (Jr. High)

Bidwell Jr.		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Chico Jr.		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Marsh Jr.		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Alt. Ed.		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject

Secondary Admin. Council		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Educational Services		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject

- If rejected, return to originator with rationale or conditions for approval.
- If approved, date taken to board of education for board approval:

- _____
- Board of Education action: ☐ Approve ☐ Reject



Administrative Offices 530 / 891-3000
1163 E. Seventh Street fax: 891-3220
Chico, CA 95928-5999 www.chicousd.org

NEW COURSE PROPOSAL OUTLINE

Course Title:	STEM – 3 Advanced Engineering
Grade Level:	8 th Grade
Required/Elective:	Elective
Length/Credits:	Semester (5 Credits)
Prerequisites:	STEM 1 and STEM 2
Course Number:	

I. Course Rationale and Description:

Students apply the design process to solve problems and understand the influence of creativity and innovation in their lives. They work in teams to design real world construction projects like green buildings and houses, capturing research and ideas in their engineering notebooks. Using Autodesk® design software, students create a virtual image of their designs and produce a portfolio to showcase their innovative solutions. Students use the VEX Robotics® platform to design, build, and program real-world objects such as vehicles and autonomous robots for manufacturing, human assistance and competitive fun.

II. Instructional and Supplemental Materials:

Approved Core Instructional Materials: Computers with Autodesk and RobotC installed and VEX Gateway to Technology Robotics Kits.

III. Course Outline/Standards/ Instructional Methods/Assessments:

Prepare a course outline that indicates the following: 1) name of unit; 2) time allocated for the unit; 3) standards addressed in each unit (please use Content Standards Framework numbering system and write out each standard); 4) Instructional strategies used in each unit; 5) Assessments utilized. (Use additional pages as needed.)

Course	Standards Addressed CC= Common Core NGSS = Next Generation Science Standards	Time	Instructional Strategies	Assessments
Flight and Space	The NGSS: MS-PS 2.1 MS-PS 2.2 MS-PS 2.4 MS-PS 3.4 MS-PS 3.5 MS-ETS1-1 MS-ETS1-2 MS-ETS1-3 MS-ETS1-4 MS-ESS 1-2 CC ELA/Literacy Standards: AS.R.1 AS.R.2 AS.R.4 AS.R.7 AS.R.10 AS.W.1 AS.W.2 AS.W.4 AS.W.6 AS.W.7 AS.W.8 AS.W.9 AS.W.10 AS.SL.1 AS.SL.2 AS.SL.4 AS.SL.5 AS.SL.6 AS.L.1 AS.L.2 AS.L.6 (*See Attachment) CC Math: 6.NS.C.7	90 Days	1. Scaffolding/ Building prior knowledge 2. Vocabulary Instruction 3. Setting Objectives and Providing Feedback 4. Direct Instruction 5. Summarizing and Note Taking 6. Cooperative Groups 7. Problem based learning 8. Generating and Testing Hypotheses 9. Using Graphic Organizers 10. Flipped classroom.	Students will be given both formative and summative assessments. Student journals will be an ongoing assessment. Students must demonstrate their knowledge by completing activities, projects, and problems. Rubrics will also be used.

6.NS.C.7d 6.SP.A.2 6.SP.B.5 6.SP.B.5a 6.SP.B.5b 6.RP.A.3 6.RP.A.3d 6.EE.A.1 6.EE.A.2c 6.EE.B.6 6.EE.C.9 7.NS.A.1 7.NS.A.3 7.EE.B.3 7.EE.B.4 8.EE.B.5 (*See Attachment)			
--	--	--	--

IV. Instructional Methods: Please indicate instructional methods to be used for special needs students, including Special Education, English Language Learners, and Honors.

(SDAIE)Specially Designed Academic Instruction in English will be used to meet the needs of all students to include all sub categories mentioned above. In addition, the teacher will collaborate with the teachers of students with special needs and work towards the designated goals in the student's IEP.

SDAIE Strategies

Metacognitive Development

Providing students with skills and vocabulary to talk about their learning.

- Self-assessments
- Teach note taking and studying techniques
- Vocabulary assignments

Bridging

Building on previous knowledge and establishing a link between the students and the material.

- Think - pair - share
- Quick-writes
- Anticipatory charts

Schema- Building

Helping students see the relationships between various concepts.

- Compare and contrast
- Jigsaw learning - peer teaching
- Projects

Contextualization

Familiarizes unknown concepts through direct experience.

- Demonstrations
- Video clips
- Repetition
- Use of manipulatives
- Local opportunities

Modeling

- Speaking slowly and clearly, modeling the language you want students to use, and providing samples of student work.

Text Representation

Inviting students to extend their understandings of text and apply them in a new way.

- Students create drawings, posters, or videos
- Students create new games

V. Assessment and Grading Policy:

This STEM elective course supports a balanced approach to assessment for all programs, integrating both formative and summative assessments. Through a balanced approach, assessment is an ongoing activity. Students demonstrate their knowledge throughout the course by completing activities, projects, and problems using a variety of assessment tools, such as performance rubrics and reflective questioning, to deepen and expand their knowledge and skills.

Grades will be determined on a percent scale as follows:

89.5-100 = A

79.5-89.4 =B

69.5-79.4 =C

59.5-69.4 =D

0-59.4= F

Aligned with State Frameworks: (X) Yes () No

CSU/UC Requirement: () Yes (X) No

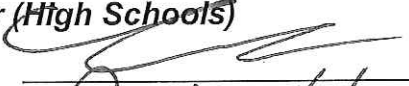
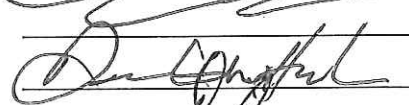

Sites offered: Chico and Marsh Junior High School

Chico Unified School District – Secondary New Course Proposal - Signature Page

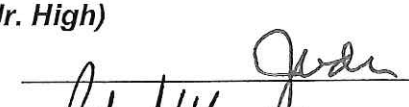
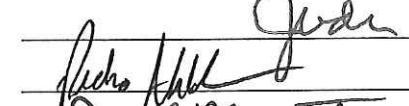

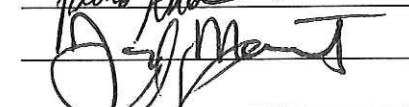
Course Title: STEM 3 - Advanced Engineering
Submitted by: Jay Marchant and Pedro Caldera
Department: Science
School: Chico and Marsh Junior High School
Planned Start Date: Spring 2016

Approvals (Signature & Date):

Dept. Chair (High Schools)

CHS		<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Reject
PVHS		<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Reject
Alt. Ed.		<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Reject
Inspire		<input type="checkbox"/> Approve <input type="checkbox"/> Reject

Dept. Rep (Jr. High)

Bidwell Jr.		<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Reject
Chico Jr.		<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Reject
Marsh Jr.		<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Reject
Alt. Ed.		<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Reject

Secondary Admin. Council		<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Reject
Educational Services		<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Reject

- If rejected, return to originator with rationale or conditions for approval.
- If approved, date taken to board of education for board approval:

- Board of Education action: ☐ Approve ☐ Reject

AGENDA ITEM: Wildflower Charter Petition Material Change Enrollment
Preferences

Prepared by: John Bohannon, Director

☒ Consent

Board Date April 20, 2016

☐ Information Only

☐ Discussion/Action

Background Information

Wildflower Open Classroom is a K-8 charter school authorized by the Chico Unified School District and currently leases a private facility on Cohasset Road to house its school.

One funding strategy for charter school facilities involves utilizing the Charter Facility Grant Program.

In order to position itself to utilize these funds, the Wildflower board has authorized a change to its enrollment process. This is considered a material change to its charter petition, and all material changes need to be approved by the CUSD Board.

Additionally, Wildflower is proposing to change the enrollment preferences for staff and board members.

AGENDA ITEM: The Single Plan for Student Achievement

Prepared by: John Bohannon, Director

☒ Consent

Board Date April 20, 2016

☐ Information Only

☐ Discussion/Action

Background Information

Schools that receive state and federal categorical funding are required to prepare a Single Plan for Student Achievement (SPSA). The SPSA is a blueprint to improve the academic performance of all students.

In order to focus on goals, schools in CUSD have common goals between their SPSA and LCAP plans.

Educational Implications

The purpose of the SPSA is to coordinate all educational services at the school. The SPSA shall, at a minimum, address how funds provided to the school through categorical funding sources will be used to improve the academic performance of all pupils. The SPSA must integrate the purposes and requirements of all state and federal categorical programs in which the school participates.

The SPSA serves as the organizer for an individual school's improvement process. The Plan should be developed with a deeper understanding of root causes of student academic challenges and identify and implement research-based instructional strategies to raise the achievement of students who are not yet proficient at state standards.

Fiscal Implications

All expenditures of categorical program funds have been described and budgeted in each school's SPSA. These plans have been presented and approved by the respective School Site Council.

AGENDA ITEM: Warrant Authorization

Prepared by: Jaclyn Kruger, Director Fiscal Services

☒ Consent

Board Date April 20, 2016

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$3,184,827.39 for the period of March 16, 2016 through April 12, 2016 have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the District in support of the District's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

Fund Summary

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
01	General Fund	394	1,583,359.12
09	Charter Sch Spec Rev 3412	24	42,004.22
13	Cafeteria (3401)	51	113,270.22
22	Measure E (3429) 21 Cap Proj	11	89,140.19
24	Adv Auth of Cap Projs (3450)	2	10,050.00
25	Cap Fac State Cap (3408) 25-26	15	1,318,498.48
35	Cnty Sch Fac (3435)	3	11,323.70
42	sp Res Rda-Cp thru (3427)40-43	3	10,935.07
76	Payroll Warrants	3	7,607.47
Total Number of Checks		506	3,186,188.47
Less Unpaid Sales Tax Liability			1,361.08-
Net (Check Amount)			<u><u>3,184,827.39</u></u>

AGENDA ITEM: Independent Contractor Agreements

Prepared by: Kevin Bultema, Assistant Superintendent, Business Services

☒ Consent

Board Date April 20, 2016

☐ Information Only

☐ Discussion/Action

Background Information

Per Board Policy 3600 Consultants/Independent Contractor, all Consultant/Independent Contractor Agreements shall be brought before the board for approval.

Educational Implications

Per Board Policy 3600, the Board of Education authorizes the use of consultants/independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience or knowledge. Individuals, firms or organizations employed as consultants may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional or other matters.

Fiscal Implications

Consultant/Independent Contractor Agreement(s) to be paid from accounts noted on approval forms.



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

ASB Independent Contractor Agreement

Completed By: Doris Luther Phone: 891-3090

1. This Agreement is made by and between Chico Unified School District (ASB) and:

Name: Andrienna Mathers
Email Address: chicksrus@sbcglobal.net
Street Address/POB: 2240 Elm St
City, State, Zip Code: Chico, CA 95928
Phone: (530) 570-3304
Taxpayer ID/SSN: _____

This agreement will be in effect From: 2/21/16 To: 2/26/16
Location of Services: Inspire School of Arts and Sciences

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services :

- a. Scope of Work: costume construction
- b. Goal (if applicable): beautiful costumes

3. ASB account name(s) paying for services:	ASB account #:	Amount:
a. <u>Production Team</u>	<u>212-23</u>	\$ <u>\$100.00</u>
b. _____	_____	\$ _____
c. _____	_____	\$ _____

4. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ \$100.00 Hourly Rate X 1.00 # Hours = \$ \$100.00 Total for Services
(For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item:	\$ _____
Item:	\$ _____
	\$ <u>\$0.00</u> Total of Additional Expenses
	\$ <u>\$100.00</u> Grand Total (Services + Additional Expenses)

5. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: ☐ On File ☒ Attached

6. Completed W9 "Request for Taxpayer ID Number/Certification" form is: ☐ On File ☒ Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.
Board Approval Date: _____ Board authorizing signature: _____

Chico Unified School District * 1163 East Seventh Street * Chico, CA 95928

T: (530) 891-3000 * F: (530) 891-3220

INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Andl Mathers

CA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

Signature of Independent Contractor

Printed Name

Date

13. AGREED TO AND ACCEPTED:

Signature of ASB Advisor

Printed Name

Date

14. APPROVED:

Signature of Site Administrator

Printed Name

Date

15. APPROVED:Signature of District Administrator,
Business Services

Printed Name

Date

ASB APPROVED PO # _____

SIGNATURE OF ASB OFFICER

PRINTED NAME AND TITLE

DATE

Mandatory Instructions
(click to view)

CA# 16-00033

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

RECEIVED

SEP 04 2015

CATEGORICAL
PROGRAMS

CONSULTANT AGREEMENT

1. A completed BS10a, "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Professional Tutors of America
 Street Address/POB: 3550 E. Birch, Suite 108
 City, State, Zip Code: Brea, CA, 92821
 Phone: 800-832-2487
 Taxpayer ID/SSN: 33-0016574

This agreement will be in effect from: 9/24/2015 to: 08/05/2016

Location(s) of Services:

In Home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)
 Provide tutoring to students that have requested state-required Supplemental Services. Provider will pre & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this agreement.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
 Title I requirement to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title I
 2)
 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	3010	0	1021	1000	5800	570	6700
2)					1022		5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant Initiated Invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 1,008.28 Per Unit, times 30.00 #Units = \$ 30,188.40 Total for Services

9. Additional Expenses

Additional time needed to provide tutoring until the end of the school year \$ \$16,340.60
 \$ 0.00 Total of Additional Expenses
 \$46,529.00

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

CA#

Consultant Name: Professional Tutors of America

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.chicousd.org/documents/BUSINESS/Consultant Agreement/BS-10a-11-04_rev.pdf](http://www.chicousd.org/documents/BUSINESS/Consultant%20Agreement/BS-10a-11-04_rev.pdf); IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement).
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)


(Signature of Consultant)

Robert Harraka, COO
(Printed Name)

8/17/15
Date

13. RECOMMENDED:


(Signature of Originating Administrator)

John Bohannon
Director
(Printed Name)

8/24/15
Date

14. APPROVED:


(Signature of District Administrator or Director of Categorical Programs)

Joanne Parsley
Asst. Superintendent
(Printed Name)

8-24-15
Date

APPROVED:


(Signature of District Admin, Business Services)

☒ Consultant ☐ Contract Employee
Kevin Bullma
Asst. Superintendent
(Printed Name)

8-25-15
Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Initial Payment through: _____ Date _____
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: _____ (Date Check Required) _____
☐ Mail to Consultant

\$ _____
(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CA# 16-00018

CONSULTANT AGREEMENT

1. A completed BS10a, "Certificate of Independent Consultant Agreement" guideline is:
☐ On File (click to view) ☒ Attached If not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☐ On File (click to view) ☒ Attached If not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Josh Kuersten Behavior Consulting
 Street Address/POB: 807 Brookwood Way
 City, State, Zip Code: Chico, CA 95928
 Phone:
 Taxpayer ID/SSN:

This agreement will be in effect from: 10/5/2015 to: 10/7/2015

Location(s) of Services:

District-wide staff meeting

3. Scope of Work to be performed: (attach separate sheet if necessary)
 Instruction to staff re: behavior issues
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
 FAPE

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Special Education
- 2)
- 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	6500	0	5064	2700	5800	570	6700
2)	100%	01	4035	0	1110	2100	5800	570	6700
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☒ Yes ☐ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 200.00 Per Unit, times ~~1000~~ 5 #Units =

\$ ~~200,000~~
 \$ 1,000 Total for Services

9. Additional Expenses

Travel \$ 75.00

\$ 75.00 Total of Additional Expenses
 \$6,000 Grand Total

Consulting Services 01/01-06/30/2016

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

Revised Total: \$7,625.00

10-23-15
 1-26-16
 1/26/16

CONSULTANT TERMS AND CONDITIONS

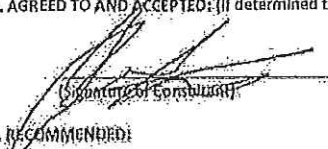
(Applicable, unless determined to be Contract Employee-See BS 10a)

CA#

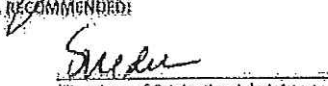
Consultant Name: Josh Kuersten Behavior Consulting

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicquid.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11.01.10v.pdf. IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement).
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

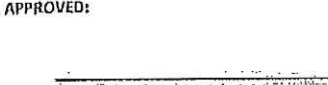
12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

 Joshua Kuersten
(Signature of Consultant) (Printed Name) Date 9/23/15


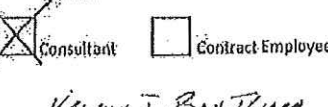
13. RECOMMENDED:

 Eric Snedeker, Director
(Signature of Originating Administrator) (Printed Name) Date 9/23/15

14. APPROVED:

 Jaclyn Kruger, Director
(Signature of District Administrator, or Director of Categorical Programs) (Printed Name) Date

APPROVED:

 
(Signature of District Admin, Business Services) (Printed Name) Date 10-9-15

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: _____ Date _____
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)
☐ Send to Site Administrator: _____ (Date Check Required)
☐ Mail to Consultant

\$ _____
(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

9.4.1.
Page 1 of 1

DATE: April 20, 2016
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Leave Requests

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Brown, M. Sharon	Elementary	8/16/16-6/07/17	0.2 FTE Child Care
Carlsen, Cynthia	Elementary	8/16/16-6/07/17	0.4 FTE Personal
Fitzstevens, Naomi	Elementary	5/03/16-6/02/16	1.0 FTE Child Care
Fitzstevens, Naomi	Elementary	8/16/16-6/07/17	0.4 FTE Child Care
Gagne, Michelle	Elementary	8/16/16-6/07/17	0.6 FTE Child Care
Glick, Melanie	Elementary	8/16/16-6/07/17	0.2 FTE Personal (STRS Reduced Workload)
Henry, Debbie	Elementary	8/16/16-6/07/17	0.2 FTE Personal (STRS Reduced Workload)
Niepoth, Andrea	Elementary	8/16/16-6/07/17	0.2 FTE Personal (STRS Reduced Workload)
Taylor, Jessica	Elementary	8/16/16-6/07/17	1.0 FTE Personal

Retirements/Resignations

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Thomas, Molly	Elementary	7/01/2016	Resignation of 0.2 FTE (remaining as a 0.8 FTE employee)

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

9.4.2.
Page 1 of 1

DATE: April 20, 2016

MEMORANDUM TO: Board of Education

FROM: Kelly Staley, Superintendent

SUBJECT: Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS
APPOINTMENT			
Anderson, Sarah	Health Assistant/Chapman/4.0	4/4/2016	Vacated Position
Campbell, Kimberly	Campus Supervisor/BJHS/2.0	4/4/2016	Vacated Position
Cuevas, Aften	LT Cafeteria Assistant/Chapman/2.0	4/1/2016-6/2/2016	During Absence of Incumbent
Kaur, Gurpreet	IPS-Classroom/MJHS/3.0	3/21/2016	Vacated Position
La Croix, Ashley	Sr Office Assistant/CJHS/8.0	4/11/2016	Vacated Position
Lor, Teng	Impacted Language Liaison-Hmong/Citrus/1.4	3/29/2016	Vacated Position
Loughlin, Marisa	LT Cafeteria Assistant/PVHS/4.0	4/1/2016-6/2/2016	During Absence of Incumbent
Morris, John	Grounds Worker/M & O/4.0	3/18/2016	Vacated Position
Nava, Analay	Health Assistant/FVHS/3.4	4/5/2016	Vacated Position
Parker, Jamisson	Accountant/Business Office/8.0	3/14/2016	Vacated Position
Pisani, Debra	LT IPS-Classroom/Loma Vista/6.0	2/18/2016-6/2/2016	During Absence of Incumbent
Portlock, Samantha	IPS-Classroom/Emma Wilson/3.5	3/21/2016	Vacated Position
Schreur, James	Custodian/BJHS/8.0	4/11/2016	Vacated Position
Stimac, Lorrie	Campus Supervisor/BJHS/1.8	4/1/2016	Vacated Position
Wilson, Ruth	Parent Classroom Aide-Restr/Emma Wilson/3.9	4/4/2016	Vacated Position
PROMOTION			
Lopez, Danielle	Sr Office Assistant/PVHS/8.0	4/11/2016	Vacated Position
LEAVE OF ABSENCE			
Fisher, Jamie	IA-Bilingual/LCC/2.0	4/4/2016	Early Return
RESIGNATION/TERMINATION			
Baker, Lisa	Accounting Technician/PVHS/8.0	4/15/2016	Voluntary Resignation
Caldera, Noeh	IA-Special Ed/CJHS/6.0	4/1/2016	Voluntary Resignation
Employee #14069		3/31/2016	Released During Probation
Thao, Chrissy	IA-Special Ed/CHS/5.0	4/1/2016	Voluntary Resignation
RESIGNED ONLY POSITION LISTED			
Campbell, Kimberly	Campus Supervisor/BJHS/1.8	4/3/2016	Increase in Hours
Lopez, Danielle	Sub Assignment Clerk-Receptionist/ Human Resources/5.0 & 3.0	4/10/2016	Promotion

AGENDA ITEM: Engineering Design Services – DROPS Grant

Prepared by: John Bohannon, Director State & Federal Programs

☐ Consent

Board Date April 20, 2016

☐ Information Only

☒ Discussion/Action

Background Information

On May 29, 2015, the California State Water Board announced that the Chico Unified School District was awarded a \$445,220 Drought Response Outreach Programs for Schools (DROPS) Grant.

Utilizing this grant, CUSD will be constructing "Low Impact Development" (LID) at 8 sites. Our primary goal will be to reduce pollutants entering receiving waters (including groundwater) while preserving each sites predevelopment hydrology. In other words, storm water will be diverted from roof downspouts to storm drain systems and be kept onsite flowing to permeable surfaces or natural bio landscape similar to the hydrology that existed on the site prior to development.

These projects include an exciting educational component that explains the function of the storm water capture installation along with water quality and water supply benefits. This program will be delivered as part of the After-school programs at each campus.

The State Water Resources Control Board (State Water Board) has adopted Guidelines for the Drought Response Outreach Program for Schools (DROPS). DROPS is focused on projects that reduce storm water pollution and provide multiple benefits including water conservation, water supply augmentation, energy savings, increased awareness of water resource sustainability, and reduced dry weather runoff. All projects must include an education/outreach component that is designed to increase student and public understanding of the project's environmental benefits and the sustainability of California's water resources directly related to the project.

Engineering drawings and specifications associated with project construction must be generated in order to procure the construction services required for this work.

District staff has selected Greg Melton, of the Melton Design Group to perform the engineering services based on his expertise in landscape design and water resource experience. The Melton Design Group is a local firm residing in Chico.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The design services are funded through the DROPS grant.

Recommendation

It is recommended that the Board of Education authorize the Superintendent or designee to enter into an agreement with the Melton Design Group to produce design documents for procurement of the services required for these improvements in an amount not to exceed \$42,000.00.

AGENDA ITEM: Review of the Draft CUSD Facilities Master Plan Update

Prepared by: Julia Kistle, Director Facilities & Construction

☐ Consent

Board Date April 20, 2016

☐ Information Only

☒ Discussion/Action

Background Information

In November 2012 the Chico Community passed the Measure E Bond initiative providing \$78 million to improve CUSD schools over the course of 20 years. In March 2013, the CUSD Board hired Darden Architects to complete a Districtwide Facilities Master Plan (FMP). This plan specifically included all CUSD schools and facilities with the goal of ensuring that all sites were carefully reviewed and that the expenditure of Measure E funds proceeded in the most cost effective manner possible.

Information

On April 15, 2014, the Board approved the final draft of the FMP. Section 8 of the FMP, "CUSD Evaluation Plan", recommends a periodic evaluation of enrollment projections, educational program changes, project cost estimates and implementation phases.

In January, the District contracted with IEP2 to assist with this evaluation and update of the FMP. The following activities have been completed:

- Demographic data has been analyzed and projections through 2024 have been produced which will be incorporated into the draft FMP update. This analysis will drive decisions related to implementation phasing.
- The Athletics Master Plan documents have been incorporated into the draft FMP update budget and implementation schedule.
- The facilities conditions at Forest Ranch, Nord Country School and Chico Country Day School have been assessed and are being incorporated into the draft FMP update.
- A review of the implementation schedule has occurred. Prioritization of implementation is based on criteria established by the Board of Education during initial development of the FMP. Schools are prioritized in order of anticipated student housing needs caused by growth. Changes to the implementation phases are recommended as a result of this review.
- A review of the projected FMP costs has occurred. Updated costs will be presented to the Board and incorporated into the draft FMP update for review and discussion.
- An in-depth investigation into educational program changes involving TK & all-day Kindergarten has occurred.

The Facilities Committee comprised of Dr. Kathleen Kaiser, Board Vice President, Linda Hovey, Board Member, Kelly Staley, Superintendent, Kevin Bultema, Assistant Superintendent, Business Services, Joanne Parsley, Assistant Superintendent, Educational Services, and Ted Sullivan Director, Curriculum and Instruction, K-6 Oversight met on March 22, 2016, to review the following: development impacts, inter-school transfers and enrollment projections by school site. Feedback was provided to guide the development of options for prioritizing Phase III projects and modifying planned improvements at elementary schools affected by program changes to TK and all-day Kindergarten. The committee met again on March 30, 2016, to review and discuss options for changes to the Phases of the FMP and develop a recommendation for the Board of Education to evaluate at the April 20, 2016, Board meeting.

Additional Information

Tonight IEP2 will present the information gathered and recommend changes to the FMP.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The Revised Facilities Master Plan will be funded with Measure E.

Recommendation

It is requested that the Board of Education, review, analyze and modify the draft Chico Unified School District Facilities Master Plan. It is anticipated that a final updated FMP will come back to the Board for approval at the May Special Board Meeting.

AGENDA ITEM: Activate Child Development Fund – Fund 12 CUSD, (3407) Butte County Treasury

Prepared by: Kevin Bultema, Assistant Superintendent

☐ Consent

Board Date April 20, 2016

☐ Information Only

☒ Discussion/Action

Background Information

Chico Unified School District (CUSD) has been awarded the California State Preschool Program Expansion funds. This funding requires all cash transactions and financial reporting be reported in Fund 12 (Child Development fund) per the California Schools Accounting Manual (CSAM). CUSD has a Child Development fund (3407) set up at the County Treasury, but it has been inactivated due to lack of activity since 2008-09.

Educational Implications

By activating this Child Development fund, CUSD will be able to use this new funding to start a preschool program at Chapman, Citrus, and McManus Elementary Schools.

Fiscal Implications

By activating the Child Development fund, CUSD will be in compliance with the financial reporting requirements of the California State Preschool Program.

Recommendation

It is recommended that the Board take action to reactivate the Child Development Fund (3407) at the County Treasury and authorize the use of Fund 12 in the CUSD financial statements.

AGENDA ITEM: Approval of Contract –Bond Financial Advisor Services

Prepared by: Kevin Bultema – Assistant Superintendent, Business Services

☐ Consent

Board Date April 20, 2016

☐ Information Only

☒ Discussion/Action

Background Information

CUSD issued a Request For Proposal (RFP) for financial advising services to assist in determining the best options to continue funding our facility master plan in August 2015. We received eight proposals and interviewed four firms. The Financial Advisor Interview Committee had representation from Fiscal Services, Educational Services, Athletic Director, School Site Principal, and Sports Booster President. Based on the interviews with follow-up financial analysis and reference checks, CUSD entered into contract with PFM for financial advising services. In January 2016, CUSD was informed one of the PFM team members had left their firm.

On March 29, 2016, the Financial Advisor Interview Committee reconvened to discuss options with the staffing changes at PFM. The recommendation from the committee was to work with Makiko Sato, now with Isom Advisors. The contract with PFM was terminated with no fiscal obligation from CUSD. The contract with Isom Advisors is for the same limited services of financial advising services only.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

Isom Advisor's fees are contingent on issuance of financing in an amount of \$45,000 for each issuance. This is the same fee in the previous PFM contract. The fee would be paid from proceeds of a bond sale if approved by voters.

CONSULTING SERVICES AGREEMENT

This CONSULTING SERVICES AGREEMENT (this "Agreement") is dated as of the latest date set forth on the signature page hereto (the "Effective Date") and is entered into by and between Isom Advisors, a Division of Urban Futures Inc., a California corporation ("Advisor"), and Chico Unified School District ("District").

RECITALS

WHEREAS, District wishes to issue certain bonds (the "Bonds") and desires that Advisor provide to District certain Consulting Services (defined below) with respect to the Bonds; and

WHEREAS, Advisor desires to provide to District certain Consulting Services with respect to the Bonds on the terms and subject to the conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, representations, and warranties contained in this Agreement, the parties agree as follows:

AGREEMENT

1. **CONSULTING SERVICES.** District hereby retains Advisor to perform (i) the Financial Planning Services set forth on Exhibit A hereto (the "Financial Planning Services"), (ii) the financial advisory services set forth on Exhibit B hereto (the "Financial Advisory Services"), and Advisor hereby agrees to perform the Consulting Services pursuant to the terms and conditions of this Agreement. This agreement will supersede any prior agreements between District and Advisor.

2. **EFFECTIVE DATE, TERM AND CONDITIONS.** This Agreement shall be effective as of the Effective Date and shall remain in effect (i) until the date of issuance of the final series of Bonds, including any subsequent refinancings of Bonds or (ii) the later 5-year (five-year) anniversary of the Effective Date (the "Term"). The parties may extend the Term for successive 1-year (one-year) periods upon mutual agreement, or otherwise as the parties may agree.

3. **COMPENSATION.** Compensation for the Consulting Services provided to District pursuant to this Agreement shall be as set forth in this Section 3. Fees for Financial Planning Services shall be paid from the District's general fund or other allowable sources. Fees for Financial Advisory Services shall be paid out of proceeds received by the District resulting from the sale of Bonds.

a. Fees.

i. For Financial Planning Services, District shall pay to Advisor a fee of Ten Thousand Dollars (\$10,000), payable upon the completion of the services described in Exhibit A, from the District's general fund or other allowable sources.

ii. For Financial Advisory Services, District shall pay to Advisor a fee of Forty-Five Thousand Dollars (\$45,000) for each series of Bonds sold, payable upon the closing of each series of Bonds (including, without limitation, the first).

b. Expenses. District shall reimburse Advisor for out-of-pocket expenses incurred by Advisor in the course of performance of Consulting Services at the actual cost of such expenses. Payment for any expenses pursuant to this Section 3(b) shall be made at the next following due date for payment of a fee pursuant to Section 3(a).

4. **COVENANTS.**

a. District.

i. Access to Personnel. District will cooperate with Advisor by providing opportunities to consult with District personnel as Advisor deems reasonably necessary to perform the Consulting Services.

ii. Information. District agrees to provide on a timely, diligent and accurate basis, and to the best extent possible, all necessary information reasonably requested by Advisor for the purpose of performing the Consulting Services.

iii. Additional Professional Services. District is willing to authorize additional professional services (e.g., legal counsel, paying agent) as the District deems reasonably necessary to complete the Consulting Services based on input by the Advisor.

iv. Further Assurances. District agrees to take such further actions as may be necessary or appropriate to effectuate, carry out and comply with all of the terms of this Agreement and the transactions contemplated hereby.

b. Advisor.

i. Compliance with Laws. Advisor shall, at all times, comply with all laws, rules and regulations related to the subject matter of this Agreement and to which Advisor is subject.

5. **TERMINATION.**

a. This Agreement may be terminated prior to the conclusion of the Term as follows:

i. This agreement shall remain in effect unless canceled in writing by either party upon thirty (30) days written notice to the other party.

6. **LIMITATION OF LIABILITY.**

a. Advisor Liability. The parties agree that Advisor's officers, directors, agents and employees shall not be personally liable to District for any damages in connection with this Agreement. Advisor shall be solely liable for any finally determined damages in connection with this Agreement for which Advisor is deemed liable.

b. Limitation of Advisor Liability. Except to the extent finally determined to have resulted from the gross negligence, fraud or willful misconduct of Advisor, Advisor's liability to pay damages for any damages, losses and claims incurred by District, regardless of the theory of liability asserted, is limited to no more than an amount equal to the total amount of fees paid to Advisor under this Agreement. In addition, Advisor shall not be liable in any event for lost profits, revenue or goodwill, or any other consequential, indirect, incidental, punitive, exemplary or special damages.

c. District Liability. The parties agree that District's officers, directors, agents, and employees shall not be personally liable to Advisor for any damages in connection with this Agreement. District shall be solely liable for any finally determined damages in connection with this Agreement for which District is deemed liable.

d. Limitation of District Liability. Except to the extent finally determined to have resulted from the gross negligence, fraud or willful misconduct of District, District's liability to pay damages for any damages, losses and claims incurred by Advisor, regardless of the theory of liability asserted, is limited to no more than an amount equal to the total amount of fees to be paid to Advisor under this Agreement. In addition, District will not be liable in any event for lost profits, revenue or goodwill, or any other consequential, indirect, incidental, punitive, exemplary or special damages.

e. Survival of Liability. The provisions of this Section 6 shall survive the expiration or termination of this agreement.

7. **CONFIDENTIALITY OF INFORMATION.** It is mutually agreed that Advisor shall regard all information received during the performance of services pursuant to this Agreement ("Confidential Information") as confidential and shall not disclose Confidential Information to any other person without prior consent of District. Confidential Information shall not include information that: (i) is, as of the time of its disclosure, or thereafter becomes,

part of the public domain through a source other than Advisor; (ii) was known to Advisor as of the time of its disclosure; (iii) is independently developed by Advisor; or (iv) is subsequently learned from a third party not under a confidentiality obligation to District. In addition, Advisor shall be entitled to disclose Confidential Information to the extent such disclosure is requested by the order of a court of competent jurisdiction, administrative agency, or other governmental body, provided that Advisor shall provide prompt, advance notice thereof to enable District to seek a protective order or otherwise prevent such disclosure. The confidentiality obligations of Advisor shall survive the expiration or termination of this Agreement.

8. **ADDITIONAL MATTERS.**

a. Governing Law; Jurisdiction. It is expressly understood and agreed that this Agreement and all questions arising hereunder shall be construed according to the laws of the State of California, without giving effect to conflicts of law principles. All actions or proceedings arising directly or indirectly from this Agreement shall be litigated in courts located within Contra Costa County, California. The parties consent to the jurisdiction thereof and the parties further agree not to disturb such choice of forum.

b. Political Contributions: Isom Advisors may choose of its own free will to contribute time, money, or resources to political campaigns associated with the passage of a bond measure. Prior to signing this agreement, Advisor has not made, considered, or discussed a contribution to any campaign connected with the referenced bonds. This agreement does not obligate Advisor to contribute to any particular campaign or election. Advisor has in no way committed to or indicated a willingness to contribute time, money, or resources to any campaign, or to make any other contribution.

c. Successors and Assigns. Except as otherwise provided herein, this Agreement shall not be assignable by either party without the express written consent of the other party hereto. Nothing in this Agreement, express or implied, is intended to confer upon any party other than the parties hereto or their respective successors and assigns any rights, remedies, obligations, or liabilities under or by reason of this Agreement, except as expressly provided in this Agreement.

d. Attorneys' Fees. In the event of any action to enforce or interpret this Agreement, including without limitation the recovery of damages for its breach, the prevailing party shall be entitled to recover from the other party its reasonable attorneys' fees and costs. Any judgment or order entered in such action shall contain a specific provision providing for the recovery of attorneys' fees and costs incurred in enforcing such judgment.

e. Amendments to Agreement. This Agreement may not be modified, amended or supplemented except by written instrument executed by all parties hereto.

f. Notice. All notices to be given by the parties hereto and other communications hereunder shall be in writing and shall be deemed effectively given: (i) upon personal delivery to the party to be notified; (ii) when sent by confirmed telex, electronic mail or facsimile if sent during normal business hours of the recipient, if not, then on the next business day; (iii) one (1) day after deposit with a nationally recognized overnight courier, specifying next day delivery, with written verification of receipt; or (iv) four days after deposit with a United States Post Office, first class postage prepaid and registered. All communications shall be sent as follows:

To Advisor:

Isom Advisors,
a Division of Urban Futures Inc.
1470 Maria Lane, Ste. 315
Walnut Creek, CA 94596
Attn.: Jonathan Isom, Managing Principal
Telephone: (925) 478-7450
E-mail: jon@isomadvisors.com

To District:

Chico Unified School District
1163 East Seventh Street
Chico, CA 95928
Attn.: Kelly Staley, Superintendent
Telephone: (530) 891-3000
E-mail: kstaley@chicousd.org

g. Severability. If one or more provisions of this Agreement are held to be unenforceable under applicable law, such provision shall be excluded from this Agreement and the balance of the Agreement shall be interpreted as if such provision were so excluded and shall be enforceable in accordance with its terms.

h. Entire Agreement. This Agreement (including the Exhibits attached hereto) contains the entire understanding of the parties in respect of its subject matter and supersedes all prior agreements and understandings (oral or written) between the parties with respect to such subject matter. The Exhibits attached hereto constitute a part hereof as though set forth in full herein.

i. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the dates set forth below.

ADVISOR:

Isom Advisors,
A Division of Urban Futures Inc.

By: _____

Name: Jonathan Isom
Title: Managing Principal

Dated: _____, 2016

DISTRICT:

Chico Unified School District

By: _____

Name: Kelly Staley
Title: Superintendent

Dated: _____, 2016

EXHIBIT A

FINANCIAL PLANNING SERVICES

- Analyze the assessed valuation of District, calculate bonding capacity, and perform financial analysis to determine possible bond proceeds
- Recommend proposed bond amount and issuance schedule based on projected cash flow needs
- Attend board meetings or meet with community members as needed or requested to explain bond authorization options
- Prepare tax rate statement and estimates of tax rates for bond program

EXHIBIT B

FINANCIAL ADVISORY SERVICES

- Analyze the bond market to determine timing, credit enhancement requirements, structure, bond amount, legal documentation requirements, rating requirements, and method of sale
- Assist District, as needed, to assemble bond finance team members including bond counsel, paying agent, trustee, and underwriter
- Prepare timeline, distribution lists, and term sheets to manage financing
- Manage bond issuance process including the coordination with other finance team members (bond counsel, paying agent, trustee, and underwriter, if needed)
- Define the proposed structure including sizing, call provisions, amortization schedule, and phasing of debt service repayment
- Review legal documents including district and county resolutions, bond purchase agreements, Preliminary Official Statement, and Official Statement
- Prepare rating agency and insurer presentation; negotiate with analysts of same
- Assist in preparation and train District members for rating agency meetings
- Analyze tax base and recommend appropriate tax structure
- For competitive sale, review Notice of Sale and Bid Form, distribute bid documents to qualified underwriters and post bid documents, monitor and verify bids on day of sale, and coordinate award of winning bid
- For negotiated sale, discuss structure and tax rate objectives with underwriter, review proposed structure and scale and make recommendations as appropriate, review fees, and review final pricing
- Review closing documents including tax opinion, arbitrage certificate, and continuing disclosure certificate
- Prepare wrap up presentation booklets to summarize bond sale
- Manage pre-closing and closing
- Attend board meetings as needed to explain bond sale, legal documents, and pricing summary

AGENDA ITEM: Measure E Citizens' Bond Oversight Committee Recommendation

Prepared by: Kevin Bultema, Assistant Superintendent Business Services

☐ Consent

Board Date April 20, 2016

☐ Information Only

☒ Discussion/Action

Background Information

On November 6, 2012, Chico Unified School District successfully passed Measure E, a \$78 million dollar School Bond. With the passage of the Bond, the District must establish a Citizens' Bond Oversight Committee (CBOC) to develop and approve Committee Bylaws.

Per Education Code Section 152789(a), the committee shall consist of at least seven (7) members to serve a two year term, without compensation.

Currently, the CBOC has five members, with two members' terms nearly completed. District Staff have made numerous attempts to recruit new CBOC members. To date, two applications have been received.

The applicants applying for a CBOC membership are Katie Simmons, President & CEO of the Chico Chamber of Commerce & Visitor Center and Randy Salado, Retired CUSD Director of Maintenance & Operations and Transportation.

Educational Implications

The proper accounting, reporting and use of the District's financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

Fiscal Implications

No impact to the General Fund.

Recommendation

It is recommended that the Board approve the CBOC membership applications for Katie Simmons to fill the category of Business Representative, Member of Chamber of Commerce and Randy Salado to the category of Member at Large.

AGENDA ITEM: 2015-16 One-Time Discretionary Funds Update

Prepared by: Kevin Bultema – Assistant Superintendent, Business Services

☐ Consent

Board Date April 20, 2016

☐ Information Only

☒ Discussion/Action

Background Information

In September 2015, the CUSD Board of Trustees approved a spending plan for one-time discretionary funds in the amount of \$5.8 million dollars. Administration is providing an update on current spending of these funds.

There has been a challenge with the installation of new air conditioning units at the high schools. Preliminary costs are substantially higher than estimated when the spending plan was approved. Administration will provide information on this project and the other projects included in the plan.

Educational Implications

The proper accounting, reporting, and use of the district's financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

Fiscal Implications

Below is the current spending plan for the 2015-16 One-time Discretionary Funds:

Athletic Fields					\$ 2,000,000
Technology					\$ 1,000,000
Art / Music					\$ 750,000
Facilities					
Exterior Painting - All Schools					\$ 500,000
Air Conditioning in High School Gyms					\$ 500,000
Locker Replacement at High Schools					\$ 100,000
Compensation - District Health Insurance Contribution					\$ 500,000
increased effective July 1, 2015 vs. January 1, 2016					
Classroom Supplies					\$ 100,000
Bus / Van Replacement					\$ 250,000
Playgrounds - Citrus & Chapman Elementary Schools					\$ 100,000
					\$ 5,800,000

AGENDA ITEM: Resolution 1329-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2015-2016 School Year

Prepared by: Jim Hanlon, Assistant Superintendent, Human Resources

☐ Consent

Board Date April 20, 2016

☐ Information Only

☒ Discussion/Action

Background Information

The District no longer needs or no longer has the funds to support the positions noted in the Resolution.

Educational Implications

None.

Fiscal Implications

The District will save the cost of these positions.

**RESOLUTION 1329-16
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT**

**ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2015-2016 SCHOOL YEAR**

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
Instructional Assistant	0.2500	Neal Dow/Categorical
Instructional Assistant	0.5000	Neal Dow/Categorical
IA-Special Education	0.3750	Chapman/Special Ed

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2012 through November 15, 2015. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on April 20, 2016.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 20th day of April, 2016.

Clerk of the Governing Board of the
Chico Unified School District

AGENDA ITEM: Resolution 1330-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2015-2016 School Year

Prepared by: Jim Hanlon, Assistant Superintendent, Human Resources

☐ Consent

Board Date April 20, 2016

☐ Information Only

☒ Discussion/Action

Background Information

The District no longer needs or no longer has the funds to support the positions noted in the Resolution.

Educational Implications

None.

Fiscal Implications

The District will save the cost of these positions.

RESOLUTION 1330-16
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT
ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, due to lack of work, this Board hereby finds that it is the best interest of the Chico Unified School District that, as of the 20th day of April, 2016, certain services now being provided by said School District be reduced or discontinued by the following extent:

Elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
Parent Classroom Aide-Restricted	0.1875	Sierra View/Categorical
Parent Classroom Aide-Restricted	0.1875	Sierra View/Categorical
Parent Classroom Aide-Restricted	0.0625	Sierra View/Categorical

NOW, THEREFORE, BE IT RESOLVED that as of the 20th day of April, 2016 classified position(s) of the CHICO UNIFIED SCHOOL DISTRICT be reduced or discontinued to the extent hereinabove set forth.

BE IT FURTHER RESOLVED that the Superintendent of this School District be and hereby is authorized and directed to give notice of termination of employment to affected classified employee(s) of this School District pursuant to Merit System rules and regulations and applicable provisions of the Education Code of the State of California not less than 60 days prior to the effective date of layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

The foregoing RESOLUTION was passed and adopted at a meeting of the Board of Trustees of the CHICO UNIFIED SCHOOL DISTRICT on the 20th day of April, 2016, by the following vote to wit:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

DATED this 20th day of April, 2016.

Clerk of the Governing Board
of the Chico Unified School District

AGENDA ITEM: Resolution 1331-16, Classified School Employee Week

Prepared by: Jim Hanlon, Assistant Superintendent, Human Resources

☐ Consent

Board Date April 20, 2016

☐ Information Only

☒ Discussion/Action

Background Information

May 15-21, 2016, has been designated as Classified School Employee Week throughout California. Since 1986, California has taken the third week in May to honor the invaluable contributions of classified school employees.

From the time students board a school bus to the time they head home at the end of the day, every aspect of their educational experience is impacted by a classified school employee. Classified school employees play crucial roles in education. From transporting and feeding students to teaching them vital skills and ensuring that schools are operating smoothly, classified employees are integral to public education.

Whatever the reason that CSEA members became classified employees, they realize they can enrich the lives of students, not only by performing their duties exceptionally well, but also by serving as friends, mentors, role models and guardians.

Classified school employees interact with students on a daily basis for years, so forming a trustworthy bond is inevitable. In most cases, classified school employees know the faces and names of the students. They inspire students, joke with them, cheer them up and give them advice.

We in Chico Unified School District are very fortunate to have excellent classified support staff members who provide valuable services in support of the educating the students in our community. This resolution designates May 17-23, 2015 as Classified School Employee Week in CUSD as well and reminds all of us honor and thank the classified employees of the District for the important and significant contributions they make to the educational process and in the lives of our students.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999

RESOLUTION 1331-16

**The Chico Unified School District Board of Education
For Classified School Employee Week**

WHEREAS, classified school professionals provide valuable services to the schools and students of the Chico Unified School District; and

WHEREAS, classified school professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified school professionals play a vital role in providing for the welfare and safety of Chico Unified School District's students; and

WHEREAS, classified school professionals of the Chico Unified School District strive for excellence in all areas relative to the educational community;

NOW, THEREFORE, BE IT RESOLVED that the Chico Unified School District Board of Education hereby recognizes and wishes to honor the contribution of the classified school professionals to quality education in the state of California and in the Chico Unified School District and declares the week of May 15-21, 2016, as Classified School Employee Week in the Chico Unified School District.

Passed and adopted by the Chico Unified School District Board of Education at a regular meeting, hereof, held on the 20th day of April, 2016.

Eileen Robinson, President

Dr. Kathleen Kaiser, Vice President

Gary Loustale, Clerk

Elizabeth Griffin, Member

Linda Hovey, Member

Kelly Staley, Secretary

AGENDA ITEM: Resolution 1332-16 - Teacher Appreciation Day

Prepared by: Jim Hanlon, Assistant Superintendent, Human Resources

☐ Consent

Board Date April 20, 2016

☐ Information Only

☒ Discussion/Action

Background Information

May 3, 2016, has been designated as California Day of the Teacher. We in Chico Unified School District are blessed to have an excellent teaching staff that is committed to student support and achievement. This resolution designates May 3, 2016, as Teacher Appreciation Day in CUSD as well and reminds all of us to continue to pay tribute to public school teachers. Teachers perform miracles every day especially given increasing academic expectations and the often challenging life experiences faced by many of our students. They are unsung heroes who deserve our praise, admiration and appreciation every day. We are reminded to thank and appreciate teachers every day for the great work that they do.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999

RESOLUTION 1332-16

**The Chico Unified School District Board of Education
For Teacher Appreciation**

WHEREAS, a strong effective system of free public school education for all children and youth is essential to our democratic system of government; and

WHEREAS, the United States has made considerable progress in the social, technological, and scientific fields due to our system of free and universal public education; and

WHEREAS, much of this progress can be attributed to the qualified and dedicated teachers entrusted with the educational development of our children to their full potential; and

WHEREAS, teachers should be accorded high public esteem, reflecting the value the community places on public education; and

WHEREAS, the Chico Unified School District is keenly aware of the importance and impact of teachers on children; and

WHEREAS, it is appropriate that teachers be recognized for this dedication and commitment to educating students;

THEREFORE, BE IT RESOLVED that May 3, 2016, be proclaimed Teacher Appreciation Day in the Chico Unified School District and urge all citizens to pay tribute to our public school teachers. Furthermore, the teachers in the Chico Unified School District should be thanked every day for their dedication, professionalism and for the services they provide to our students.

Passed and adopted by the Chico Unified School District Board of Education at a regular meeting, hereof, held on the 20th day of April, 2016.

Eileen Robinson, President

Dr. Kathleen Kaiser, Vice President

Gary Loustale, Clerk

Elizabeth Griffin, Member

Linda Hovey, Member

Kelly Staley, Secretary